



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

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May 19, 2017

DIVISION MEMORANDUM


No. 169 s. 2017

PROJECT SHEEP
(School Heads' Educational Enhancement Program)

To: Curriculum Implementation Division (CID)
School Governance and Operation Division (SGOD)
School Head of Public Elementary and Secondary Schools

1. A training program for school heads entitled **PROJECT SHEEP (School Heads' Educational Enhancement Program)** shall be conducted on May 22 - 24, 2017, at Widus Hotel, Clark Freeport Zone, Pampanga, to enhance their capacities and capabilities in managing the school towards the achievement of quality education.
2. The objectives of this program are the following:
 - a. to provide continuing professional development to school heads based on the principle of life-long learning; and
 - b. to enhance the school heads' skills in managing and supervising all types of resources in school.
3. Participants to this activity are the following:
 - a. School Head of Public Elementary and Secondary Schools
 - b. Public School District Supervisors
 - c. Education Program Supervisors
 - d. Human Resource Development Unit
 - e. School Management, Monitoring and Evaluation Unit
 - f. Project Development Officer –DRRM
 - g. Legal Officer
 - h. Chief CID
 - i. Chief SGOD
 - j. Assistant Schools Division Superintendent
 - k. Schools Division Superintendent
4. . Attached is the matrix of activities.

5. All expenses to be incurred in the conduct of this activity shall be charged against the Division MOOE/INSET Funds subject to the usual accounting and auditing rules and regulations.
6. Compliance to this memorandum is earnestly desired.


LEILANI SAMSON CUNANAN, CESO VI
Officer In-Charge *MSM*
Office of the Schools Division Superintendent

TRAINING MATRIX (PROJECT SHEEP)

Time	Day 1 (May 22)	Day 2 (May 23)	Day 3 (May 24)
7:30 - 8:00	Registration		
8:00 – 9:00	Opening Program Whole Brain Mastery (ASDS - Maria Celina L. Vega)	Effective Instructional Supervision in the K to 12 Basic Education Program (Chief- Victoriana P. Bondoc)	Anti-Red Tape Act (ARTA) CSC Rules (AO V -Josephine F. Pineda)
	Break		
9:00 – 10:00	The Inner Journey of Self-Development (SDS- Leilani S. Cunanan)	Effective Classroom Observation <ul style="list-style-type: none"> English Math Science Araling Panlipunan MAPEH EPP/TLE ESP Filipino Kindergarten (Education program Supervisors)	School Managers and Communication (SDS- Leilani S. Cunanan)
10:00 – 11:00			Building High Performance Team in School (EPS-Dr. Lourdes G. Dela Cruz)
11:00 - 12:00	Giving and Receiving Feedback (SDS- Leilani S. Cunanan)		Lunch Break
12:00 – 1:00	Lunch Break		Power Dressing (SDS- Leilani S. Cunanan & Dr. Roger L. Nuqui)
1:00 – 2:00	Managing Conflict Effectively (SDS- Leilani S. Cunanan)		DepEd Revised Rules and Procedure (Atty. Cristina Miguel)
2:00 – 3:00	Transformational Leadership (SDS- Leilani S. Cunanan)	Simulation of Classroom Observation	<ul style="list-style-type: none"> Clearing House Closing Program
3:00 - 4:00	School Heads as Decision Makers (ASDS - Maria Celina L. Vega)	Critiquing & Synthesis	Preparation of K to 12 Class Program (EPS- Edgardo S. Nunag)
4:00 – 5:00	The Heart of a Teacher in 21 st Century Learning (SDS- Leilani S. Cunanan)		
5:00 – 6:00			