



**Department of Education**  
Region III  
**DIVISION OF CITY SCHOOLS**  
**Angeles City**

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**DIVISION MEMORANDUM**

No. 332 s. 2016


To : All Public Elementary and Secondary School Heads  
Curriculum Implementation Division  
School Governance and Operations Division

From : The Office of the Schools Division Superintendent

Subject : Japanese Grant Aid for Human Resource Development Scholarship ( JDS)  
Project for Japanese Academic Year 2017-2018

Date: October 19, 2016

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1. The National Economic Development Authority, Ortigas Center. Pasig City, announces the Japanese Grants Aid for Human Resource Development Scholarship (JDS) Project for Japanese Academic Year 2017 -2018.
  2. School heads and unit heads may recommend their candidate to SGOD- HRD on or before October 25,2016 ( 4:00 pm). The criteria and qualification for selection of participants are attached for information and guidance.
  3. Immediate dissemination to this Memorandum is earnestly desired.

  
**LEILANI S. CUNANAN, CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent



*Undersecretary for Curriculum and Instruction*

**MEMORANDUM**  
**DM-CI-2016-00 141**

**TO :** Regional Directors  
Schools Division Superintendents  
Heads of Public Elementary and Secondary Schools

**FROM :** **DINA S. OCAMPO**  
*Undersecretary*

**SUBJECT :** The Project for Human Resource Development Scholarship by Japanese Grant Aid (JDS) for Academic Year 2017

**DATE :** 16 September 2016

The Project for Human Resource Development Scholarship by Japanese Grant Aid (JDS) announces its regular courses offered for Academic Year 2017. The features of the programs are as follows:

**1. About the JDS Program**

The Project for Human Resource Development by the Japanese Grant Aid (JDS) was established by the Government of the Republic of the Philippines with the assistance of the Government of Japan in 2002.

**2. Objectives of the JDS**

- *Support for Human Resource Development* in strengthening the government's administrative capacities in the Philippines, through providing the opportunity to obtain Master's degree for young capable government officials who are expected to be engaged in formulating and implementing social and economic development plans and play leadership roles to contribute to the development of the country; and
- *Enhance Bilateral Relationships* – Filipino JDS participants are expected to contribute to expanding and enhancing the foundation for bilateral relations with Japan, utilizing the human network obtained through the academic and social activities, and experience in Japan.

**3. Beneficiaries of JDS**

- **For the participants (JDS Fellows):** JDS Fellows will acquire expertise to be used for policy making and institutional building for the development of the country, and also build human network in and out of Japan through the study in Japan;

- **For the organizations** (The Fellows' organizations): To attain a highly capable and motivated returnees (JDS Fellows) who can effectively contribute to the organizational missions; and
- **For the country** (the Fellows' country): To improve institutional capability of the target organizations which leads to foster the country's development.

#### 4. Framework of JDS Philippines for Fellows AY 2017

University Graduate School	Course/ Program	Degree to be Obtained	Study Period	Sub-Program	Component
<b>International University of Japan</b> Graduate School of International Relations	International Development Program (IDP) or (Public Management and Policy Analysis Program, PMPP)	Master of Arts in International Development or Economics (or Master of Arts in Public Management)	2yr	1. Sustainable Economic Growth Aimed at Creating Employment Opportunities *1*2	1-1. Support for Financial Reform, Investment and SME Promotion Policy
<b>Kobe University</b> Graduate School of International Cooperation Studies	Special Course for Development Policy	Master of Economics/ Master of International Studies	2yr		1-2. Capacity development of government officials, in relation with the focus activities conducted to achieve sub program 1
<b>Meiji University</b> Graduate School of Governance Studies	Public Policy Program International Development Policy Program Community Planning and Management Program	Master of Public Policy	2yr		
<b>International Christian University</b> Graduate School of Arts and Sciences	Public Policy and Social Research Program	Master of Arts in Public Administration/ Master of Arts in International Relations/ Master of Arts in Peace Studies	2yr		



<b>Nagoya University</b> Graduate School of Environment Studies	Nagoya University Global Environmental Leaders Program	Master of Environmental Studies/Master of Engineering	2yr		1-3. Enhancement of expertise of government officials in the areas of transportation infrastructure
<b>National Graduate Institute for Policy Studies (GRIPS)</b> Graduate School of Policy Studies	One-year Master's Program of Public Policy (MP1)	Master of Public Policy/Master of Public Administration	1yr	2. Regional Development Administration in Mindanao/Support for Establishment of	2-1. Public Policy
<b>Hiroshima University</b> Graduate School for International Development Cooperation	Development Technology Course in Division of Development Science, Dept of Civil and Environmental Engineering	Master of Engineering/Master of Science/Master of Agriculture/Master of International Cooperation Studies	2yr	Bangsamoro Autonomous Government *3	2-2. Infrastructure Development/Industrial Development

Note:

\*1 Target Organization in any Components of Sub-Program 1 can also apply to any universities in other components of Sub-Program 1.

\*2 Target Organizations in Sub-Program 1 can also apply to the universities in Sub-Program 2, but application from Target Organizations of Sub-Program 2 will be prioritized.

##### 5. Applicant Eligibility

Item	From Government Sector	From Bangsamoro-related Target Organizations
Nationality	Citizens of the Republic of the Philippines	
Age	Between 22 and 39 as of April 1st, 2017 (in principle) Born on/after April 2nd, 1977, and born on/before April 1st, 1995)	
Occupation	Must be an employee of a target organization and not a member of the military	
Work Experience	<ul style="list-style-type: none"> <li>- Currently employed in a Target Organization</li> <li>- Has a permanent status or its equivalent</li> <li>- Has 2 years of work experience, particularly in</li> </ul>	<ul style="list-style-type: none"> <li>- Currently employed in a Target Organization, including target non-government agencies to be endorsed by the Bangsamoro Transition Commission (BTS)</li> </ul>

	<p>relation to the selected Component, at the time of application.</p> <ul style="list-style-type: none"> <li>- Has permanent status or its equivalent</li> <li>- Has 2 years of work experience, particularly in relation to the selected Component, at the time of the application (in principle)</li> </ul>
Performance Rating	Has a performance rating of at least "Very Satisfactory" from July 1, 2015 to June 30, 2016 in the organization
Academic Background	<ul style="list-style-type: none"> <li>• Bachelor's degree relevant to the target fields</li> <li>• English Proficiency: TOEFEL PBT 550/IBT 79-80 or IELTS 6.5 or higher</li> <li>• CP1-1 Kobe University/CP1-2 International Christian University/CP1-3 Nagoya University: 16 years of formal education is required (in principle), however relevant academic /research career or working experience can be considered as the alternative to meet the requirement.</li> </ul>
Degree	Has not been awarded any foreign scholarships for master's degree.
Responsibilities of JDS Fellow	<p>When selected as a final successful candidate, he/she is required:</p> <p>To sign and submit the pledge to follow the condition deemed necessary as a JDS Fellow. (If a Fellow violates any articles of the pledge, the scholarship may be cancelled).</p> <ol style="list-style-type: none"> <li>1. To submit a copy of Scholarship Service Contract (referred to the Executive Order 161) to the JDS Operating Committee for record/monitoring purpose.</li> <li>2. To attend the pre-departure orientation in Manila (about 2 weeks July-August 2017)</li> <li>3. To fully participate in briefings/orientations in Japan (August-September 2017)</li> <li>4. To contribute to the socio-economic development of the Philippines with the required knowledge upon return to the Philippines</li> <li>5. To follow the JDS rules and regulations (See page 5)</li> <li>6. To be in good condition physically and mentally during the stay in Japan as an ODA scholar. If there is a drastic change in a Fellow's health condition before and during his/her stay in Japan, or/and if the accepting university considers her/her condition is not fit for the pursuit of academic goals, the scholarship is subject to cancellation, based on the decision/guidance of the university and the JDS Operating Committee of the Philippines.</li> </ol>



## 6. Tentative Selection Process

Schedule	Steps	Description
Aug 15 – Nov 7, 2016	Application	Closing Date: November 7 (Mon), 2016
Late November	Academic Aptitude Test	TOEFL-ITP and Math Tests: The test results will be used as references for later selection stages by the universities. (The test fees are covered by the JDS).
Jan 9 - 27, 2017	1st Selection	Document Screening: Application Documents and research plans will be examined by the Japanese universities.
Feb 20 - 21, 2017	2nd Selection	Technical Interview: Faculty members of the Japanese Universities will visit Manila to interview JDS candidates.
Early March, 2017	3rd Selection	Comprehensive Interview: The Operating Committee members will interview JDS candidates.
Mid of March, 2017	Approval of the OC	Successful candidates will be approved and announced as JDS Fellows.
March –April, 2017	Application Procedure	JICE will help JDS final candidates to prepare applications to each university
July - Aug, 2017	Orientations	Conducted by NEDA, CSC, DFA, JICA, and JICE
Aug, 2017	Departure for Japan	JICE will arrange air-tickets and visas for JDS Fellows, and also support JDS Fellows after their arrival in Japan.

## 7. Selection Criteria

Selected Process	Criteria	Intent and Purpose
1st Selection Document Screening	<ul style="list-style-type: none"> <li>Academic records and background</li> <li>Possibility of future contribution with knowledge gained in Japan</li> <li>Research Plan</li> <li>Relevance between Research Plan and Sub-Program Component (Development Issues set in the JDS)</li> <li>Reference Letter (Annex in the Application Documents)</li> </ul>	The Japanese universities evaluate applicants' basic knowledge, abilities and academic backgrounds. Compatibilities to the university courses will be examined.
2nd Selection Technical Interview	<ul style="list-style-type: none"> <li>Academic background and learning ability</li> <li>Capacity for completing the study in Japan</li> </ul>	The universities mainly evaluate <u>academic knowledge, candidates' ideas about research plans, etc.</u> Communication and logical

	<ul style="list-style-type: none"> <li>• Possibility of contributing to the development of the country</li> <li>• Compatibility to the university course</li> </ul>	thinking skills are also checked through the interviews.
3rd Selection Comprehensive Interview	<ul style="list-style-type: none"> <li>• Capacity for completing the study in Japan</li> <li>• Capacity to utilize outcomes of the study over the long term</li> <li>• Possibility of contributing to the development of the country</li> </ul>	After the universities checked the candidates' academic abilities, the Operating Committee evaluates the <u>candidates' capacities of future contribution to the development of the country</u> taking into account the purpose of study in Japan, career plan after the study, etc.

### 8. Award Benefits

The awards are offered for the minimum period necessary for an individual to complete the academic program specified by the JDS Project. The following benefits generally include:

- Full tuition fees
- Air fare
- Arrival Allowance
- Accommodation Allowance
- Monthly scholarship
- Subsidiary allowance for shipping
- Subsidiary allowance for travelling and seminar
- Overseas travel insurance
- Supports from the agent
  - Finding accommodation
  - Initial settlement of life in Japan
  - Emergency situation, etc.

### 9. Important JDS Rules

JDS has specific rules to realize its project goals and to secure study environment for the Fellows.

#### Before dispatched to Japan

- JDS Fellows must submit a JDS pledge to the Operating Committee to commit themselves to follow the JDS Rules.

#### During the stay in Japan

- The Fellows are allowed to bring their family members to Japan only three (3) months after the date of arrival in Japan.
- The Fellows are prohibited from:
  - ❖ Working
  - ❖ Driving motor vehicles, and
  - ❖ Applying for further studies such as doctoral course in Japan or any other countries

- The Fellows must complete the study within the predetermined period of study, and return to his/her country soon after the completion of study.

**After returning to home country**

- The Fellows must attend a report meeting held by the Operating Committee.
- The Fellows are obliged to return to and work at the belonging organization for the respective numbers of years specified in the Scholarship Service Contract complying with the said contract.

The application form and other details of the program are enclosed in this memorandum. For further inquiries and clarifications, you may contact the JICE JDS Office in the Philippines, Unit 2-F1, Island Plaza Salcedo, 105 L.P. Leviste Street, Salcedo Village, Makati City, Metro Manila through this telephone no. 02-753-3261 or thru email at [jds.philippines@jice.org](mailto:jds.philippines@jice.org) and JDS Website: <http://jds-scholarship.org/>

Immediate dissemination of and appropriate action for this memorandum is desired.

*Annex A: Regular Courses for AY 2017 (Course Information)*



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## JDS Project in the Philippines (Component 1-1)

### What is JDS?

The Project for Human Resource Development Scholarship by Japanese Grant Aid (JDS) was established in the Philippines in 2002 founded on the strong and lasting bilateral relations between the Philippines and Japan. The objective of the JDS is to support human resources development in the Philippines, targeting prospective young leaders who are engaged in the formulation and implementation of social and economic development policies. The JDS Fellows are expected to contribute to solving priority development issues of the Philippines as well as strengthening international cooperation and bilateral relations between the Philippines and Japan. The JDS Project is designed to contribute to strengthening institutional capacity of the Philippine government organization through individual official's capacity development.

### Field of Study

The framework of the JDS Project consists of priority fields of studies in line with the priority development issues of the Philippines, categorized as "Sub-Program" and "Component." The JDS Fellows are selected from target organizations relevant to the Sub-Programs. Accepting Japanese universities offer 2-year Master's Degree programs (or 1-year Master's Degree Program at a university) related to the Components of the Sub-Program. All the classes will be taught in English.

### Eligible Applicants

◆ Nationality	Citizens of the Republic of the Philippines
◆ Age	Between 22 and 39 years old as of April 1, 2017 (in principle) (Born on / after April 2 <sup>nd</sup> , 1977 and born on / before April 1 <sup>st</sup> , 1995)
◆ Occupation	Must be an employee of the target organizations and not a member of the military
◆ Working Experience	- Has permanent status (in principle) in the Target Organization - Has 2 years of work experience, particularly in relation to the selected Component, at the time of application
◆ Performance Rating	Has the rating of at least 'Very Satisfactory' from July 1, 2015 to June 30, 2016 in the organization
◆ Academic Background	- Have a Bachelor's degree relevant to the applying field - Has not been awarded any foreign scholarships - For Kobe University, 16 years of formal education is required (in principle), however, relevant academic/research career or working experience can be considered as the alternative to meet the requirement.

### Selection Process

Application guideline/documents and university information can be downloaded at the JDS website (<http://jds-scholarship.org/>).

**Application Deadline: November 7, 2016** to the JICE JDS Project Office

[Late November, 2016] English Proficiency (TOEFL) and Math Test in Manila

*Notes: fees for the tests will be covered by the Project*

[1<sup>st</sup> Selection: Jan 2017] Screening of Application Documents by Japanese Universities

[2<sup>nd</sup> Selection: 20 or 21 of Feb 2017] Technical Interview by Japanese Professors, and Medical Check-ups

[3<sup>rd</sup> Selection: Beginning of March 2017] Comprehensive Interview by JDS Operating Committee(O/C) members\*

[After the selection process] Departure for Japan in August 2017, return to the Philippines in summer 2019

\*O/C consists of National Economic and Development Authority (Implementing Organization), Civil Service Commission, Department of Foreign Affairs, Embassy of Japan in the Philippines and JICA Philippine Office.

### Benefits of JDS Fellows

- One round trip airfare between the Philippines and Japan
- Monthly living allowance in Japan
- Full tuition fees at Japanese University
- Other designated allowances (field study, etc)

### For Further Information

#### JICE JDS Project Office in the Philippines

Unit 2-F1, Island Plaza Salcedo, 105 L.P. Leviste Street, Salcedo Village, Makati City, Metro Manila

TEL : 02-753-3261 EMAIL : [jds.philippines@jice.org](mailto:jds.philippines@jice.org)

JDS Website: <http://jds-scholarship.org/>

