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Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City
Jesus Street, Pulungbulu, Angeles City



Title:

**DIVISION SPORTS PROMOTION, TRAINING AND DEVELOPMENT
COMMITTEE:**

Rationale:

Sports plays an important role in educating students as it teaches them to become strong from inside and also develop a fit and sound body. Combining sports in education can help students to develop a self-motivating spirit to do things on their own and having ownership of these. Being actively involved in sports can help students relax from their daily routine of learning course syllabus and lessen the exam stress as well. It is a great medium to keep the mind, body and soul in sync and maintain a balance between work and play. Day to day practice in sports can help students imbibe leadership skills.. It also teaches the value of team spirit and proficiency to share victory and defeat.

Consequently, Republic Act No. 6847 or otherwise known as "*The Philippine Sports Commission Act.*", Section 2, declares that it is the policy of the State to promote physical education, encourage and sustain the development of sports in the country to foster physical fitness, self-discipline, teamwork and excellence for the development of a healthy and alert citizenry.

To carry out the important role of Sports in educating students and strengthen sports promotion and development in the division level, the **DIVISION SPORTS PROMOTION, TRAINING AND DEVELOPMENT COMMITTEE** is hereby organized.

Objectives of the DIVISION SPORTS PROMOTION, TRAINING AND DEVELOPMENT COMMITTEE:


- (a) To provide the leadership, plan the policies and establish the priorities and direction of all division amateur sports promotion and development, particularly giving emphasis on grass-roots participation;
- (b) To initiate wide participation of all schools, public and private, in sports promotion and development; and
- (c) To promote sports promotion, training and development in the school, district and division levels.

Functions of the *DIVISION SPORTS PROMOTION, TRAINING AND DEVELOPMENT COMMITTEE*:

Creation and establishment of a single, unified and integrated division sports policy-making body to:

- (a) Plan, implement and supervise sports promotion and development program for the division,
- (b) Establish linkages with other sports associations, regional, national sports organizations whose main objective is sports;
- (c) Plan and supervise a sports program to prepare all schools in the division for sports competitions at the earliest practicable time;
- (d) Develop fully-equipped sports facilities in all schools in the division adequate for sports competitions;
- (e) Plan and devise programs and review or evaluate, from time to time, the organizational set-up, projects and programs of the Division Sports Promotion, Training and Development Committee:
- (f) Propose to the Department of Local Government and other government agencies and instrumentalities having sports programs, to incorporate in their respective annual budgets, a separate and specific budget for sports promotion and development;
- (g) Initiate basic and applied research on sports development;
- (h.) Encourage the creation and establishment of school and district sports promotion, training and development committee,


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Recommending Approval:


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Chief Education Supervisor

Approved:


LEILANI S. CUNANAN, CESO VI
Schools Division Superintendent



Department Of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City



LEILANI S. CUNANAN, CESO VI
SCHOOLS DIVISION SUPERINTENDENT

MA. CELINA L. VEGA
ASST. SCHOOLS DIVISION SUPERINTENDENT

LYN V. LANSANGAN
CHIEF EDUCATION SUPERVISOR
SGOD

DIVISION SPORTS PROMOTION, TRAINING AND DEVELOPMENT COMMITTEE

EDGAR L. MANABAT
EDUCATION PROGRAM SUPERVISOR
DIVISION SPORTS COORDINATOR

TECHNICAL MANAGEMENT
CHAIRMAN- ENRIQUE D. PANGILINAN

TOURNAMENT MANAGEMENT

**SPORTS PROMOTION, TRAINING
AND DEVELOPMENT
MANAGEMENT**

CHAIRMAN-EMERITO NICDAO

SPORTS TRAINING AND
DEVELOPMENT MANAGEMENT
TEAM

SCHOOL GOVERNANCE AND
OPERATIONS DIVISION
CO-CHAIR: MARJORIE D. LACSON
MEMBER: ARCELY G. GARCIA

SPORTS PROMOTION
MANAGEMENT
TEAM

SCHOOL GOVERNANCE AND
OPERATIONS
DIVISION
CO-CHAIR: AIZA G. LUGTU
MEMBER:
MARIA CRISTINA S. SARMIENTO

**ACCOUNTING &
BUDGET**

GAY Y. PANGILINAN
ARNEL A. GUEVARRA

DISBURSEMENT

LUZVIMINDA D.
MAGHUYOP
WILMA M. LACSON

**PROPERTY, SUPPLY
AND
TRANSPORTATION**

ARMIN M. TAYAG
ARNEL A. GUEVARRA
ROSALIE G. CHIN
NOEL R. GULAPA

LIAISON

ARCELY G. GARCIA
ARMANDO R. DAVID JR.

HEALTH SERVICES

DRA. DONNA MAE A. BATUL
DR. RAMIL M. POLICARPIO
GORGONIA I. PANGILINAN
ROSEMARIE VANENCIA P.
NECESARIO
RALPH MICHAEL DUNGCA

FOOD AND RECEPTION

ANASTACIA NIMFA P.
AQUINO
ESPERANZA G. NABONG
EMELITA C. GOMEZ
MARJORIE D. LACSON
ARCELY G. GARCIA
SELECTED H.E. TEACHERS

**STEERING/
DISCIPLINE**

GLENN P. SARMIENTO
ARMIN M. TAYAG
JOEL P. MASANGKAY
TOURNAMENT MANAGERS
OFFICIATING OFFICIALS
SPORTS COACHES

**ENGINEERING AND
BILLETING**

NORMA P. CABIGTING
JOEL P. MASANGKAY
MARIA CRISTINA S.
SARMIENTO
SELECTED TEACHERS
AND
UTILITY WORKERS

SCREENING

LAMBERTO CASTRO
MARK DAVIS C. ROQUE
ROSALIE B. PUNZALAN
MIRIAM BENITO
DISTRICT SPORTS
COORDINATORS

**STATISTICS &
RECORDING**

PATRICIO B. SAISON
NORMA P. CABIGTING
MA. LEONORA E. VINOYA
AIZA G. LUGTU
ELIZABETH C. DAVID
MARIA CRISTINA S.
SARMIENTO

DOCUMENTATION

AVENEIR V. MENDOZA
MARILOU Q. CASTRO
CRISTINA S. MIGUEL
WILMA M. LACSON
NOEL R. GULAPA

**TOURNAMENT
MANAGERS
(ELEMENTARY)**

ARNIS
ATHLETICS
BADMINTON
BASEBALL
BASKETBALL
CHESS
FOOTBALL
GYMNASTICS
SEPAK TAKRAW
SOFTBALL
SWIMMING
TABLE TENNIS
TAEKWONDO
TENNIS
VOLLEYBALL

**TOURNAMENT
MANAGERS
(SECONDARY)**

ARCHERY
ARNIS
ATHLETICS
BADMINTON
BASEBALL
BASKETBALL
BILLIARDS
BOXING
CHESS
FOOTBALL
FUTSAL
GYMNASTICS
SEPAK TAKRAW
SOFTBALL
SWIMMING
TABLE TENNIS
TAEKWONDO
TENNIS
VOLLEYBALL
WRESTLING
WINSHU

**TOURNAMENT
MANAGERS
(PARALYMPICS)**

ATHLETICS
BOCCE
SWIMMING
GOAL BALL

DIVISION SPORTS COORDINATOR- EDGAR L. MANABAT

SPORTS TECHNICAL MANAGEMENT

CHAIRMAN : ENRIQUE D. PANGILINAN
 ACCOUNTING : GAY Y. PANGILINAN
 BUDGET : ARNEL A. GUEVARRA
 DISBURSEMENT : LUZVIMINDA D. MAGHUYOP
 WILMA M. LACSON
 LIAISON : ARCELY G. GARCIA
 ARMANDO DAVID
 PROPERTY, SUPPLY & : ARMIN M. TAYAG
 TRANSPORTATION : ARNEL A. GUEVARRA
 ROSALIE S. CHIN
 NOEL R. GULAPA
 HEALTH SERVICES : DRA. DONNA MAE A. BATUL
 DR. RAMIL M. POLICARPIO
 GORGONIA I. PANGILINAN
 ROSEMARIE VANENCIA P NECESARIO
 RALPH MICHAEL D. DUNGCA
 FOOD & RECEPTION : ANASTACIA NIMFA P. AQUINO
 ESPERANZA G. NABONG
 EMELITA C. GOMEZ
 MARJORIE D. LACSON
 ARCELY G. GARCIA
 STEERING/ : GLENN P. SARMIENTO
 DISCIPLINE : JOEL P. MASANGKAY
 ARMIN M. TAYAG
 TOURNAMENT MANAGERS
 OFFICIATING OFFICIALS
 SPORTS COACHES
 ENGINEERING & : NORMA P. CABIGTING
 BILLETING : JOEL P. MASANGKAY
 MARIA CRISTINA S. SARMIENTO
 SELECTED TEACHERS
 UTILITY WORKERS
 SCREENING : LAMBERTO G. CASTRO
 MARK DAVIS C. ROQUE
 ROSALIE B. PUNZALAN
 MIRIAM BENITO
 DISTRICT SPORTS COORDINATORS
 STATISTICS & : PATRICIO B. SAISON
 RECORDING : NORMA P. CABIGTING
 MA. LEONORA E. VINOYA
 AIZA G. LUGTU
 ELIZABETH C. DAVID
 MARIA CRISTINA S. SARMIENTO
 DOCUMENTATION : AVENEIR V. MENDOZA
 MARILOU Q. CASTRO
 CRISTINA MIGUEL
 WILMA M. LACSON
 NOEL R. GULAPA

SPORTS TOURNAMENT MANAGEMENT

TOURNAMENT MANAGERS (ELEMENTARY)

ARNIS :
 ATHLETICS : RYAN B. YAMZON
 BADMINTON : JOSE M. CASTRO
 BASEBALL : ROSALIMA P. DESTACAMENTO
 BASKETBALL : WILLIAM R. MULDONG
 CHESS : ROBERTO M. SALAS JR.
 FOOTBALL : GLENN P. SARMIENTO
 GYMNASTICS :
 SEPAK TAKRAW : NESTOR P. AQUINO
 SOFTBALL :
 SWIMMING :
 TABLE TENNIS : BRYAN S. SAMIA
 TAEKWONDO : NESTOR MAGHUYOP
 TENNIS : REYNALDO G. CABRERA
 VOLLEYBALL : MERCY J. VILLACORTE

TOURNAMENT MANAGERS (SECONDARY)

ARCHERY :
 ARNIS : WALTER B. ESTABILLO
 ATHLETICS : RENATO ANLUAGUE
 BADMINTON : ARVIN M. MACAPAGAL
 BASEBALL : ALVIN T. AGUSTIN
 BASKETBALL : ARMAN P. MERCADO
 CHESS : CRISTIAN F. DAVID
 FOOTBALL :
 GYMNASTICS :
 SEPAK TAKRAW : WILSON PUGADO
 SOFTBALL :
 SWIMMING : NOEMI M. PABUSTAN
 TABLE TENNIS : RICARDO A. CARBUNGCO
 TAEKWONDO :
 TENNIS : JEFFREY S. BAQUING
 VOLLEYBALL : HENRY M. CHIANECO

TOURNAMENT MANAGERS PARALYMPICS

ATHLETICS :
 BOCCE :
 GOAL BALL :
 SWIMMING :

SPORTS DISTRICT COORDINATORS

NORTH : MONALISA DE LEON
 EAST : GIL M. DIAMSE
 WEST : ANGELO R. CORTEZ
 SOUTH : MARY CRISTINE MANBAT

SPORTS PROMOTION, TRAINING AND DEVELOPMENT

CHAIRMAN : EMERITO C. NICDAO

SPORTS PROMOTION MANAGEMENT

CO-CHAIR : AIZA G. LUGTU
 MEMBER : MARIA CRISTINA S. SARMIENTO

SPORTS TRAINING AND DEVELOPMENT MANAGEMENT

CO-CHAIR : MARJORIE D. LACSON
 MEMBERS : ARCELY G. GARCIA
 GLENN P. SARMIENTO
 ELIZABETH C. DAVID

DIVISION SPORTS COORDINATOR

General Function: Accounts for the efficient implementation of standards and policies relevant to the management of sports events, sport promotion, training and development in the division.

Specific Functions:

1. Supervises, monitors, and evaluates performance of the Sports Technical Management, Sports Tournament Management and Sports Promotion Training and Development.
2. Oversees conformance of the Sports Technical Management, Sports Tournament Management and Sports Promotion, Training and Development to division, regional, and national standards and guidelines in implementing sports programs, projects, and activities
3. Coordinates the affective implementation of division, regional, and national programs, projects and activities
4. Establishes and manages a communication system to strengthen relationships with sports and education stakeholders.

SPORTS TECHNICAL MANAGEMENT

General Function: Provides technical direction for the development, design and management of sports events.

SPORTS TOURNAMENT MANAGEMENT

General Function: Manages an official and competitive sporting or gaming events and typically performs a number of key functions that vary depending on the size of tournament, the nature of the competition, and the number of other officials to whom roles can be delegated.

SPORTS PROMOTION, TRAINING, AND DEVELOPMENT

General Function: Ensures the effective promotion of sports activities and events, design, plan, and implementation of sports trainings and development of sports knowledge, skills and attitudes in the division.

Specific Functions:

1. **Accounting and Budget** – Plans and manages the effective, efficient and economical use of fiscal resources provided by the LGU's in accordance with the existing auditing rules and regulations.
2. **Disbursement** – Develops a well-planned, managed, directed and coordinated expending /disbursing of sports funds through the LSB in accordance with the existing auditing rules and regulations.
3. **Liaison** – Establishes and maintains proper communication, transmittal and processing of projects and budgets proposals for the sports funds provided by the LSB for the division and regional meets.

Specific Functions:

1. Attends all Division Sports Promotion, Training and Development Committee meetings and Tournament Managers' meetings.
2. Sets meeting to all technical officials
3. Checks games schedules carefully for playing dates, times and sites.
4. Officially declares the start of the competition.
5. Organizes elimination tournament brackets or pairings.
6. Tracks scores and statistics.
7. Enforces sports rules and regulations.
8. Arbitrates disputes.
9. Serves as the liaison between the coach,

SPORTS PROMOTION MANAGEMENT

Specific Functions:

1. Formulates marketing and communication plan to ensure the promotion of sports in the division.
2. Initiates advocacy campaigns and disseminates information concerning the status.
3. Facilitates the solicitation for sponsorship, merchandizing, and agreements with private partners as additional source of funds for the Division Sports.
4. Coordinates sports promotion activities to the Division Sports Coordinator.

<ol style="list-style-type: none"> 4. Engineering – Provides services to ensure structurally and physically secured and safe sports playing venues, billeting areas and facilities in the division and regional meets. 5. Billeting – Ensures safe and accessible billeting quarters with adequate and appropriate facilities, water supply and uninterrupted electricity. 6. Health Services – Strategies provision of preventive, primary, promotive and curative medical and dental health care in the division and regional meets. 7. Food – Supervises healthy and nutritious foods and drinks for all involved in the division and regional meets. 8. Reception – Maintains a calm, courteous and professional appearance and behavior in receiving, welcoming or accepting participants, delegates and guests in the division and regional meets. 9. Supply – Coordinates, facilitates and manages the acquisition, inspection, delivery and distribution of sports material resources and maintains accurate records. 10. Transportation – Manages and provides safe, efficient, comfortable, convenient, economical and environmentally compatible transport facilities for the participants, delegates, and guests during the regional meet. 11. Steering/Discipline – Monitors and assesses all sports activities and determines and maintains an atmosphere that will sustain discipline, performance, objectives and goals. 12. Screening – Reviews documentary 	<p>officiating officials, and athletes.</p> <ol style="list-style-type: none"> 10. Officiates awards ceremonies. 11. Coordinates tournament management activities to the Division Sports Coordinator. 	<p style="text-align: center;">SPORTS TRAINING AND DEVELOPMENT MANAGEMENT</p> <p>Specific Functions:</p> <ol style="list-style-type: none"> 1. Identifies goals, needs, and activities for sports training and development of teachers/sports enthusiasts. 2. Prepares sports training and development plan. 3. Provides a well-crafted sports training and development programs built on the needs of the teachers/sports enthusiasts. 4. Designs and expands training and development programs based on the needs of the schools, districts, and division sports. 5. Coordinates sports training and development activities to the Division Sports Coordinator.
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<p>requirements for a particular sports event and screens and selects qualified athletes.</p> <p>13. Statistics – Gathers information on sports performances, often in real time and provides insights and statistical data that can be interpreted and used to make decisions on how to strategize for game situations.</p> <p>14. Recording – Records statistics as sports events happen, keeps up to date on changes in statistical scoring rules and prepares final and mid-game reports.</p> <p>15. Documentation – Manages and provides official documents, evidences of sports events that serve as official records of the division during the division and regional meets.</p>		
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DIVISION SPORTS

Objective: To carry out the role of Sports in educating the students and strengthen sports programs, projects and activities in the division.

CURRICULUM IMPLEMENTATION DIVISION (CID)

Roles and Functions:

- Proposes sports training and development program to the SDS as part of the curriculum.
Examples:
 - ✓ (Sports Knowledge & Skills) – PE
 - ✓ (Sports Health & Nutrition)– Health/Science
 - ✓ (Sports Attitude & Values) – PE/ESP
 - ✓ (Sports Statistics & Recording) – Math
- Proposes sports training and development program as part of the Division Sports thru the Sports Promotion, Training and Development Management (SPTDM) to the Division Sports Promotion and Development Committee (DSPDC)
- Recommends thru the SPTDM to the DSPTDC potential speakers, facilitators, and participants in the sports training & development programs.
- Serves as facilitators/resource speakers in the sports training and development programs.
- Provides technical assistance to teachers having interest in sports (e.g. sports training & development on knowledge and skills, health and nutrition, attitudes and values and etc.)
- Provides technical assistance in sports thru:
 - Sharing Information
 - Capacity Building and
 - Group Management Discussion

SCHOOL GOVERNANCE AND OPERATIONS DIVISION (SGOD)

Roles and Functions:

1. Organizes Division Sports Promotion, Training and Development Committee
2. Proposes sports training and development programs to the SDS
3. Takes charge of the management/supervision of division sports programs, projects and activities in the school, district and division.
4. Manages the technical aspects of the sports events in the division and regional meets in terms of: Engineering, Health Services, Reception, Steering/Discipline, Screening, Statistics, Recording and Documentation.
5. Coordinates with the regional and national sports for updates on sports programs, projects and activities.
6. Manages the participation of the division in the regional meet as well as in the regional and national sports programs, projects and activities
7. Provides technical assistance in sports thru:
 - Sharing Information
 - Capacity Building
 - Group Management Discussion

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT (OSDS)

Roles and Functions

1. Manages the technical aspects of the sports events in the division and regional meets in terms of:
 - Accounting & Budget
 - Disbursing
 - Liaison
 - Billeting
 - Food
 - Supply
 - Transportation
2. Participates in the division and regional meets as Technical Management.
3. Provides technical assistance thru:
 - Sharing Information
 - Capacity Building
 - Group Management Discussion