



Department of Education
Region III
DIVISION OF ANGELES CITY
Jesus Street, Pulungbulu, Angeles City

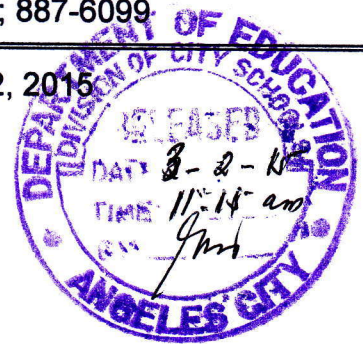


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March 2, 2015

DIVISION MEMORANDUM
No. *36*, s. 2015

**MANAGEMENT COMMITTEE (MANCOM)
FOR THE MONTH OF FEBRUARY 2015**



To: Education Program Supervisors
Public Schools District Supervisors
Heads of Public Elementary, Secondary and Integrated Schools
Unit Heads

1. Please be notified that the schedule of the Management Committee (MANCOM) Meeting for the month of February 2015 is on March 4, 2015, 8:00 A.M. at Malabantias Elementary School.

2. PROCEEDING – 8:00 A.M.

Part I - Preliminaries
Prayer
National Anthem
Values Session

Part II - Meeting Proper

Agenda:

- A. Report, Issues and Concerns of Unit Heads
- B. Report, Issues and Concerns of Education Program Supervisors
- C. Graduation Rites (DepEd Order No. 3, 2015)
- D. Checking of Forms
- E. Inventory of school properties
- F. Transparency Board (NEP, MOOE)
- G. SIP Preparation
- H. National Artist Salvador Bernal's Exhibit at the Angeles City Library and Information Center – February 10, 2015 to March 9, 2015
- I. DepEd Advisory No. 9, s. 2015 (Enlightened Group for Quality and Excellence in Education, Inc.)
- J. Other Matters

3. A registration fee of P 250.00 per participant charged to MOOE/School funds shall be collected to defray expenses for 2 snacks and 1 meal subject to usual accounting and auditing rules and regulations.

4. The principal of Malabantias Elementary School shall assign teachers to take charge of the preliminaries and the recording of the minutes of the meeting.

5. Attendance is a must.

6. Immediate dissemination of the contents of this Memorandum is desired.


ENRIQUE D. PANGILINAN
Administrative Officer V