



Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

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October 20, 2015

DIVISION MEMORANDUM

No. 256 s.2015

**INTERNATIONAL MANAGEMENT TRAINING-WORKSHOPS FOR SCHOOL LEADERS
AND ASPIRING SCHOOL PRINCIPALS OF THE AIMSKILLS WORLD MANAGEMENT
TRAINING CENTER**

To: Heads of Public Elementary and Secondary Schools
School Governance and Operations Division
Curriculum Implementation Division

1. Please be informed that the ***AimSkills World Management Training Center will conduct its International Management Training-Workshops for School Leaders and Aspiring School Principals with the theme ensuring Qualified Principals to Run National and International Schools and Provide Productive and Accountable Environment for Student Learning*** at Hotel Supreme Convention Plaza, Baguio City by batch on the following dates

Batch	Date
1 st	November 19-21, 2015
2 nd	December 4-6, 2015

2. The target participants are teachers, aspiring principals, new and existing principals, school heads, school leaders, department heads, government daycare teachers and center coordinators, municipal social workers and development officers, education students, school owners and directors of public and private elementary and secondary schools in the Philippines and Asian countries.
3. For more details, refer to the attached sheet.
4. Wide dissemination of the contents of this memorandum is earnestly desired.


LEILANI S. CUNANAN, CESO VI
Officer -in- charge

Office of the Schools Division Superintendent

DepEd Advisory No. 169, s. 2015

June 16, 2015

In compliance with DepEd Order No. 8, s. 2013

this advisory is issued for the information of DepEd officials,
personnel/staff, as well as the concerned public.

(Visit www.deped.gov.ph.)

**INTERNATIONAL MANAGEMENT TRAINING-WORKSHOPS FOR SCHOOL LEADERS
AND ASPIRING SCHOOL PRINCIPALS OF THE AIMSKILLS WORLD
MANAGEMENT TRAINING CENTER**

The AimSkills World Management Training Center will conduct its *International Management Training-Workshops for School Leaders and Aspiring School Principals* with the theme *Ensuring Qualified Principals to Run National and International Schools and to Provide Productive and Accountable Environment for Student Learning* at the Hotel Supreme Convention Plaza, Baguio City by batch on the following dates:

Batch	Date
1 st	November 19-21, 2015
2 nd	December 4-6, 2015

The Training-Workshops aim to:

1. develop existing and aspiring school principal-participants to manage their schools as corporate executives to maximize improvement of instruction, accountability, and strategic partnership with their administrators/directors;
2. train them to lead, manage schools with a sensitivity to the culture of transition and mobility characteristics of international schools;
3. train and ensure them that principals running today's schools are qualified especially in designing an excellent student performance; and
4. support them in the development of skills, attitudes, knowledge and practices which are the threshold competencies for qualified school administrators.

The target participants are teachers, aspiring principals, new and existing principals, school heads, school leaders, department heads, government daycare teachers and center coordinators, municipal social workers and development officers, education students, school owners and directors of public and private elementary and secondary schools in the Philippines and Asian countries.

Participation of both public and private schools shall be subject to the *no-disruption-of-classes* policy stipulated in DepEd Order No. 9, s. 2005 entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.

More information may be inquired from any of the following:

- Ms. Minerva S. Casallo
Director, AimSkills World Management Training Center
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San Antonio Village, Makati City
Mobile Phone No.: 0921-259-7237
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- Ms. Cynthia Soriano
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Advisory No. 169, s. 2015

INTERNATIONAL MANAGEMENT TRAINING-WORKSHOPS FOR SCHOOL LEADERS AND ASPIRING SCHOOL PRINCIPALS

HOTEL SUPREME CONVENTION PLAZA, BAGUIO CITY, PHILIPPINES



1ST Batch: November 19-21, 2015

2ND Batch: December 4-6, 2015

**COST: Php 7, 850.00 (Includes 3day 2night hotel accommodation, meals, snacks,
workshop sessions, all instructional materials, seminar kit, certificates)**

CONTACT: 0908-716-6714 Cindy / 0921 - 259 -7237 Min /email: mscasallo@yahoo.com

Program Description:

Executive Leadership and Management Training Seminar

What You Can Learn. Gain the tools, frameworks and leadership techniques needed to step into a leadership role, manage, build and sustain effective learning environments, and improve instructional excellence. Develop and refine management and executive leadership skills and practices to build the present and the future - which are the threshold competencies for qualified school administrators.

Objective: New school leaders must be ready and able to assume the role of instructional champion —working on many fronts to improve and sustain student

achievement. At the same time, they need to manage the academic development of a changing school population and accelerate the development of teachers. These initiatives require school leaders to focus on the management of resources as well as the ongoing renewal of school culture. New and aspiring school heads will prepare you for the many leadership challenges of many schools today. You will examine these challenges from the ground up, and clarify your vision of an effective school and your role in leading it. Working closely with AimSkills faculty and seasoned speakers, you will define your core values and understand how they can help you promote educational excellence via executive school management program of Aimskills.

Building effective management and supervisory skills that can help you and your organization succeed even in this rapidly changing world and challenging economic times starts with AimSkills' advanced management skills seminars to help you develop and refine the skills you need to manage people more effectively—and be ready for unexpected change.

Explore also our flagship topics like Strategic Partnering with Your Boss. With this topic alone, you can win a promotion and get ahead way than the others.

Consistently anticipate your boss's needs / Gain the respect of your boss and be taken seriously / Get what you need from others to accomplish your job and achieve your boss goals / Consistently anticipate your boss's needs / Have the authority to make—and act on—decisions / Confidently represent your boss
/ Be seen by your boss and by others as a valuable professional resource / Develop a trusting relationship with your boss / Partner with multiple bosses and other office professionals / Effectively use time and get more things done in a day.

Explore topics critical to developing effective management skills such as performance management, motivation, team development, interpersonal and communication skills, supervisory skills training and time management skills—everything you need to manage people effectively. Call us today at 0908-716-6714 (Cindy) or 0921-259-7237 (Minnie) and give yourself and your staff the performance management advantage only Aimskills management skills training seminars offer.

PROMO FOR THIS PROGRAM: Group of 8 per town or district, one is free. Don't miss us, we have to make you a highly ranked school managers. Make a choice, it is your decision not anybody else, information is brilliant, a priceless investment! **YOU NEED MANAGEMENT, NOT JUST A CERTIFICATE** for promotion. Expand new frontiers of opportunities available to you. Find leverage points to influence your professional world. **We transform school leaders as excellent managers running schools as corporate executives do.** You will be mixed with diverse thinkers and multi-talented participants. You will emerge as a new world leader in creating a more intelligent society. You will find an intellectual network of management superstars who can make a difference in your profession. It is not your boss, not your laws, not policies, not certificates buy your own personal knowledge and brand. With us, you will be trained as management champions. All the best! Aimskills 0921-259-7237/Minerva