\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date

NAME OF TEACHER/EMPLOYEE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OFFICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSITION: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SALARY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ EMP. NO.\_\_\_\_\_\_\_\_\_\_\_\_\_

I hereby apply for my clearance from money, property and/or other accountabilities for the purpose of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Effective \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Applicant

**­­­­­­­­­­­­­­­­­­** This certifies that the above-named employee is cleared from money and property accountability of this Office:

O.K. AS TO PROPERTY O.K. AS TO MONEY

ACCOUNTABILITY ACCOUNTABILITY

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Property Custodian School Head

# **DIVISION OFFICE CONCERNED**

NO PENDING ADMINISTRATIVE CASE:

**ENRIQUE D. PANGILINAN**

Administrative Officer V

APPROVED:

### MA. IRELYN P. TAMAYO, PhD, CESE

Asst. Schools Division Superintendent

Officer-In-Charge

Office of the Schools Division Superintendent

Control No.:\_\_\_\_\_\_\_\_\_