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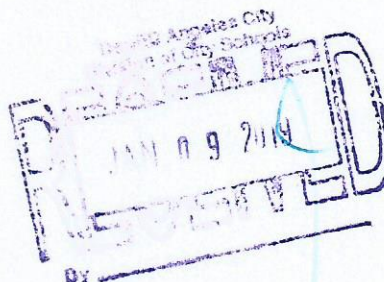
9 January 2019

MS. LEILANI S. CUNANAN

Angeles City Schools Division Superintendent

Department of Education - Region 3

Angeles City, Pampanga



Dear Madam,

I hope this letter finds you well.

Readability Center helps children and adolescents improve their literacy skills. In line with our advocacy of *Bridging Literacies, Serving Communities*, our center aspires to bring literacy to all kinds of learners, especially to those who struggle in literacy learning. We also endeavor to share with fellow literacy educators our knowledge and experiences since 2005. Readability Center is accredited by the Professional Regulation Commission as a Continuing Professional Development service provider with number 2017-059.

We will be offering a seminar-workshop on the **Domains of Literacy in the K-12 Curriculum** on 15-16 February 2019. This seminar-workshop seeks to answer the why, what, and how of teaching literacy, by looking at educational trends and innovative practices that has been found effective in different learning environments. The objectives of this two-day seminar-workshop are for the participants to:

- identify the 14 domains of literacy
- design a classroom activity that explicitly teaches a literacy domain and adheres to the developmental stages of reading
- make a lesson plan showcasing effective literacy instruction
- present a complete lesson plan incorporating all the elements of the balanced literacy approach

Dates	Venue	Time	Units	Speaker
15 – 16 Feb 2019	Gesu Child Development Center Barangay Lara, San Fernando, Pampanga	8:00 am - 5:00 pm	12.5 CPD units*	Valerie P. Garcia Center Head Readability Center, Pampanga

*12.5 CPD units and accreditation number (awaiting confirmation)

We had been offering this program in Quezon City and in Vigan, Ilocos Sur where 12.5 CPD units were granted by the PRC for each run. In this light, we would like to request **the support and endorsement of the Department of Education- Angeles City, Pampanga to its schools** concerning the aforementioned seminar-workshops for the information of the DepEd officials and personnel/staff, school heads of private schools, as well as the concerned public of the Region.

These seminar-workshops target K to Grade 12 Language Arts teachers and school heads. We are expecting 60 public and private school teachers to attend each event. The registration fee is two thousand three hundred pesos (PhP2,300). Early registration fee is one thousand eight hundred pesos (PhP1,800) when paid on or before 19 January 2019. Payments are

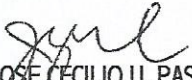
made through bank deposit to ensure a slot. The registration fee includes a kit (handouts and materials), snack, lunch, and certificate of attendance.

We would like to invite you and two (2) of your teachers to this seminar-workshop. The registration fee is waived.

If you have questions, you may reach me through 0917 755 5420 or jayceepascual@readabilitycenter.com.

I am hoping for your favorable response.

Sincerely yours,


JOSE CECILIO U. PASCUAL
Director