
	Department of Education Region III DIVISION OF CITY SCHOOLS Angeles City Jesus Street, Pulungbulu, Angeles City		Document Code: SDO-QF-OSDS-SDS-005 Revision: 00 Effectivity date: 10/31/2018
	DIVISION ADVISORY		Name of Office: OSDS-SDS

DIVISION ADVISORY

No. 123, S. 2019

To : Heads of Public Elementary and Secondary Schools

From : The Schools Division Superintendent

Subject : Data Privacy Awareness and Compliance Workshop
 Republic Act 10173 or Data Privacy Act of 2012
 Intro to Privacy Impact Assessment (PIA)
 Security Threats and Attacks

Date : June 6, 2019

RELEASED
 JUN 06 2019
 By DepEd Angeles City
 Division Office Schools

This is to inform that Yisrael Solutions and Consulting (YISCON) Inc. is inviting all those who are interested to attend the "Data Privacy Awareness and Compliance Workshop" on June 19-21, 2019 and July 23-25, 2019 in Manila, One San Miguel Avenue Building, Pasig City.

Attached are the letter of invite, workshop schedules, and confirmation form, for reference.

LEILANI S. CUNANAN, CESO V
 Schools Division Superintendent

[Signature]

JUNE 03, 2019

Leilani S. Cunanan, CESO VI
School Division Superintendent
Department of Education - Angeles City Division
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ATTENTION TO: ALL HEADS OF GOVT. BRANCHES, BODIES OR ENTITIES, INCLUDING NATIONAL GOVT AGENCIES, BUREAUS OR OFFICES, CONSTITUTIONAL COMMISSIONS, LGUs, GOCCs, STATE COLLEGE AND UNIVERSITIES.

SUBJECT: "DATA PRIVACY AWARENESS AND COMPLIANCE WORKSHOP"
REPUBLIC ACT 10173 OR DATA PRIVACY ACT OF 2012
INTRO TO PRIVACY IMPACT ASSESSMENT (PIA)
SECURITY THREATS AND ATTACKS

Dear Sir/Madam:

Greetings!

We are pleased to invite you and your personnel in Human Resource Mgt Section, Finance Department, Administrative Section, IT, Technical Working Group and those who have access to personal data to attend to the Data Privacy Awareness and Compliance Workshop to be held on the workshop schedules stated below.

Section 2 of Republic Act No. 10173, also known as the Data Privacy Act of 2012 (DPA), provides that it is the policy of the State to protect the fundamental human right of privacy of communication while ensuring free flow of information to promote innovation and growth and to ensure that personal information in information and communication systems in the government and in the private sector are secured and protected.

Under Section 22 of the DPA of 2012, the head of each government agency or instrumentality is responsible for complying with the security requirements mentioned in the law. This includes ensuring all sensitive personal information maintained by his/her agency are secured, as far as practicable, with the use of the most appropriate standard recognized by the information and communicating technology industry, and as recommended by the National Privacy Commission.

In addition, under NPC Circular No 16-01, one of the general obligations of a government agency engaged in the processing of personal data is to conduct a mandatory, agency-wide training on privacy and data protection policies once a year. A similar training shall be provided during all agency personnel orientations.

All institutions, both from the Government and Private sector processing personal data in the Philippines are required to comply with RA 10173, the Data Privacy Act of 2012, as well as the Implementing Rules and Regulations (IRR) and memorandum circulars issued by the National Privacy Commission (NPC).

It is for this reason that we are extending this invitation to your organization or agency to attend to our workshop to assist you and elucidate how to comply and participate in the NPC's roadmap towards security of personal data in the government agencies.

We also encourage you to form or create a Breach Response Team to be headed by the Data Protection Officer (DPO) to attend from Session 1 to Session 3 in order to have a working understanding of the Data Privacy Act of 2012 its IRR and implementation practices. We will focus on giving them a practical sense of the rules and their impact as well as valuable insights to help prepare your agency on the challenges it presents.

Below are the workshop schedules:

SESSION	Training Fee (Live-out)	Training Fee (Live-in)	LOCATION	TENTATIVE WORKSHOP SCHEDULES
DAY 1: * Introduction to Data Privacy Act - Atty. Karl Baquiran * Roles of Data Protection Officer – Atty. Karl Baquiran * Privacy Management Program – Rachele Ortiz * Establishing Privacy Governance – Rachele Ortiz	Php 2,000.00/pax	Php 3,500.00/pax (2pm Check-in on the first day)	MANILA (One San Miguel Ave. Building – Pasig City)	JUNE 19-21, 2019 JULY 23-25, 2019 (8:30AM-4:00PM)
DAY 2: * Introduction to Privacy Impact Assessment – Atty. Karl Baquiran * Presentation of PIA Cases - Atty. Karl Baquiran * Privacy and Data Protection Measures - Rachele Ortiz * Breach Reporting Procedures – Rachele Ortiz	Php 2,000.00/pax	Php 3,500.00/pax (inclusive of breakfast)		
DAY 3: * Awareness on Breach, Cyber Threats and Attacks - Jake Yarisantos * Breach Management Procedure - Rachele Ortiz	Php 2,000.00/pax	Php 2,000.00/pax (inclusive of breakfast) 12pm Check-out on the last day		

Our workshop will be held for three (3) days at the designated venues. Seminar Fee is Php 2,000/day per pax for live-out (inclusive of training kit, lunch, am/pm snacks and certificate of participation). Payment should be made on the account of YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC. Kindly fill up the attached Confirmation Form which requires a list of your participants and fax to (02) 794-7901 or email at atc2@yisrael-dataprivacy.com for your workshop schedule.

We also conduct in-house trainings. If you are interested, please inform us at the contact numbers stated below.

For inquiries and/or clarification, please contact us by email at atc2@yisrael-dataprivacy.com (attention to: Emmanuel Limos); or thru text at mobile number 0909-719-3289; landline (02) 949-1495; telefax at (02) 956-2025.

IMPORTANT REMINDER: After accomplishing your reservation and payment, please wait for further updates regarding the finalization of your training schedule before booking a flight or any mode of transportation and accommodation. We will keep in touch as soon as the schedule is finalized not later than a week before the training schedule.

We hope to see you in our workshops!



YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC

PRIVACY STATEMENT

We are committed to maintaining the accuracy, confidentiality, and security of your personally identifiable information ("Personal Information"). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information.

We are responsible for maintaining and protecting the Personal Information under our control. We have designated an individual or individuals who is/are responsible for compliance with our privacy policy.

Personal information will generally be collected directly from you through the use of any of our standard forms, over the internet, via email, or through a telephone conversation with you. We may also collect personal information about you from third parties acting on your behalf (for instance, agents or contact person).

We also collect information from subscribers (persons registering their details with us through the website) or website visitors for the purpose of improving our quality and effectiveness and to provide you with information. We will not publish your name in connection with any information you provide without your permission.

ATTENTION TO: Emmanuel Limos

Confirmation Date: _____

MESSAGE: Please fill-out the form below (readable and correct name spelling of participants) and fax to Yisrael Training Secretariat at (02) 956-2025; or email to: atc2@yisrael-dataprivacy.com

CONFIRMATION FORM

(Data Privacy Awareness and Compliance Workshop)

(Please take note that Confirmation/Reservation is on First Come First Serve Basis)

Name of Company:					
Address:				Region:	
Type of Organization:					
Contact Person:			Tel. No.	Mobile No.	Fax No.
Participants Details:					
First Name	Middle Initial	Last Name	Gender (for Live-in)	Mobile No	Position
Email Address:				Food Restriction:	

Please reserve me/us on this workshop schedule:

A M O U N T

Date	Time	No. of Slot Reserve	LIVE-OUT Php 6,000	LIVE-IN Php 9,000
	8:30am-4:00pm			

FOR ACCOMODATION INFO. / EARLY CHECK-IN AND LATE/EXTENSION OF ROOM ACCOMMODATION, PLEASE BE INFORMED OF THE FOLLOWING:

- 2 PAX - 1 ROOM (Php 1,500 PER PAX/NIGHT)
- 1 PAX - SOLO ROOM (Php 3,000 PER NIGHT)
- TRIPLE BED for 3PERSONS IN ONE ROOM IS NOT AVAILABLE
- PREFERABLY SAME GENDER PER ROOM EXECPT FOR COUPLE.

PAYMENT METHOD

All payments shall be made in Philippine Pesos.

☐ Cash

☐ Check payment

Please make check payable to:

YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC.

Please deposit your payment to our Land Bank Account
BANK DETAILS:

Account Name: YISRAEL SOLUTIONS & CONSULTING (YISCON) INC

Account Number: 1641-1047-16

Pasig-C. Raymundo Ave. Branch

(Please fax or email the payment to us and bring your original deposit slip upon registration)

Requested by:

Signature over printed Name

REGISTRATION POLICY:

GUARANTEED SEATS

Please fill up the confirmation form to guarantee your slots. Those who confirmed will be given "priority status".

CANCELLATION POLICY

NO cancellation will be made after confirmation, however, substitutes are allowed only when there is a verbal/written notice to the Yisrael Solutions and Consulting (YISCON) Inc. at least five (5) working days prior to the workshop. Please take note that there is a **LATE-CANCELLATION** and **NON- ATTENDANCE CHARGE** of **Php 1,000.00/day** per participant to cover costs.

DEADLINE OF SUBMISSION OF CONFIRMATION FORM

Please send your confirmation form one (1) week before the scheduled workshop, otherwise, the request for hotel accommodation (if live-in participant) will not be served.

PRIVACY NOTICE:

"We from Yisrael Solutions and Consulting (YISCON),Inc. will make sure that all of the personal informations you have provided will be secured and remain confidential as much as possible. We collect informations with your proper consent and that the necessary personal information are