



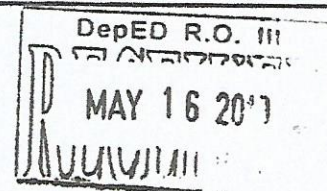




Philippine Continuing Professional Development Training Center, Inc.  
Registered Tax Identification Number (TIN): 009-052-585  
(02) 418 0975 • (02) 426 5648 • 0917 805 3370 • 0933 867 4931  
Novaliches Quezon City

May 15, 2019

Dr. NICOLAS T. CAPULONG  
OIC-Regional Director  
Department of Education, Region 3



CC: Division Superintendents, Districts Supervisors, Principals, OICs, Teachers and concerned individuals

Dear Dr. Capulong:

*Peace be unto you!*

To address the concerns of professional teachers on the accessibility and affordability of continuing professional development (CPD) classes, the PCPD Training Center Inc. would like to ask an endorsement or advisory letter from your office to conduct a CPD training workshop for teachers dubbed as, 'International Training- Workshop on Action Research for 21<sup>st</sup> Century Educators' on June 1-2, 2019 in Baler, Aurora.

We would like to seek your assistance to inform the licensed professional teachers in your institution and within your area of responsibility to join the said program by issuing an advosory. For a minimal fee of PHP 3,500, participants will be provided their lunch, snacks, coffee, and their seminar kit. Moreover, we have been granted 15 CPD units for the said classes by the CPD Council for Professional Teachers.

For other questions, please get in touch with us through [inquiry.pcpd@gmail.com](mailto:inquiry.pcpd@gmail.com), or the following numbers: 0917-805-3370; 0933-867- 4931; (02) 4180975.

In anticipation of your favorable response, allow me to extend my sincere gratitude in advance.

Sincerely,

Dennis S Lagumen, PhD  
Executive Training Director





## Professional Regulation Commission

### TEMPLATE FOR INSTRUCTIONAL DESIGN OF PROPOSED CONTINUING PROFESSIONAL DEVELOPMENT (CPD) PROGRAM

#### CPD Council for PROFESSIONAL TEACHERS

- I. Course/Program Title: **Training- Workshop on Action Research for 21<sup>st</sup> Century Educators**
- II. Course/Program Brief Description: A three-day Training-Workshop on Conducting Action Research. The whole training is intended for every teacher of 21<sup>st</sup> century. The whole training is composed of Importance of Research and Relevance of Building a Culture of Research in the School and, in the Schools Division. The teachers are introduced to Action Research in Education, the Difference of Action Research from Other Types of Research and how it is being applied to schools and later to Division.
- III. Proposed PQF level: 6
- IV. Particular Continuing Professional Competency/ies:
  - a. Development of a deeper understanding on the importance of research and the relevance of building a culture of research in schools,
  - b. Enhancement of skills of every teachers in conducting action research,
  - c. Improvement of the quality of action researches conducted in the Schools and provide standard format of action research
- V. Content Details:

Sub-Topics and Time Allotment for every topic (in hours)	Area of CPD Activity (Ethics = 5 CUs Professional Development = 40 CUs in a compliance period)	Expected Learning Outcomes	Activities to Achieve Learning Outcomes	Assessment Strategies including, Assessment Tools	Requirements/Outputs
Importance of Research and Relevance of Building a Culture of Research in the School ( 1 hour )		Develop a deeper understanding on the importance of Research and Relevance of Building a Culture of Research in the School	Lecture and Discussion	Assessment of the Research status in the schools	Output on Assessment of the Research status in the schools
		Update the trend to			



Introduction to Action Research in Education Difference of Action Research from Other Types of Research Conceptual Framework for Action Research in Education ( 1 hour )		Action Research in Education and Identify the Difference of Action Research from Other and Types of Research Conceptual Framework for Action Research in Education	Lecture and Discussion	Open forum	
Review of the Guidelines in Conducting Action Research ( 1 hour )		Recall the Guidelines in Conducting Action Research	Lecture and Discussion	Open forum	
The Research Problem Abstract Rationale ( 1 hour )  Statement of the Problem Hypothesis ( 1 hour )  Workshop ( 1 hour )		Improve the quality of writing Research Problem Abstract Rationale And Statement of the Problem Hypothesis	Lecture and workshop	Presentation and Critiquing of the Output of the Research Problem Abstract Rationale / Statement of the Problem Hypothesis	Output of the Research Problem Abstract Rationale / Statement of the Problem Hypothesis
		Improve the quality of	Lecture and workshop		Output of the Research



The Research Problem Abstract Rationale Statement of the Problem Hypothesis Significance of the Study Definition of Terms Workshop ( 4 hours )		writing the Research Problem Abstract Rationale Statement of the Problem Hypothesis Significance of the Study Definition of Terms		Critiquing of output	Problem Abstract Rationale Statement of the Problem Hypothesis Significance of the Study Definition of Terms Workshop
Methods And Procedure Research Design ( 2 hours )		Improve the quality of writing Methods And Procedure Research Design	Lecture and workshop	Critiquing of output	Output of the Methods And Procedure Research Design Participants ( 2 hours )
Instruments Data Collection Procedure Data Analysis/ Statistical Treatment of Data ( 2 hours )		Improve the quality of writing Instruments Data Collection Procedure Data Analysis/ Statistical Treatment of Data	Lecture and workshop	Critiquing of output	Output of the Instruments Data Collection Procedure Data Analysis/ Statistical Treatment of Data ( 2 hours )
Writing The Final Research Report *Results and Discussions ( 2 hours )		Improve the quality of writing Research Report *Results and Discussions	Lecture and workshop	Presentation and Critiquing of output	Output of the Writing The Final Research Report *Results and Discussions
Presentation Outputs (Research Agenda and Action Plan) by District (2 hours)		Equip teacher as a researcher with the skills necessary in 21th century	Presentation and discussion	Planning and workshop	Final output of Research Agenda and Action Plan
Presentation and Critiquing of Action Research Proposals ( 2 hours )			Presentation and critiquing	Presentation and Critiquing of output	Final output of Action Research



Open Forum ( 1 hour )			Discussion		
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VI. Financial Projection:

- A. Expected Number of Participants: 30
- B. Proposed Charge per Participant:
- C. Relevant Details in Support of the Financial Viability of the Program



Dennis S. Laquemen

Printed Name and Signature of Official Proponent

Executive Training Director

Position

Philippine Continuing Professional Development Training Center Inc.  
Proposing Agency/Association





REPUBLIC OF THE PHILIPPINES  
**SECURITIES AND EXCHANGE COMMISSION**  
SEC Building, EDSA, Greenhills  
City of Mandaluyong, Metro Manila

COMPANY REG. NO. CS201510650  
COMPANY TIN 009-052-585

### **CERTIFICATE OF INCORPORATION**

**KNOW ALL PERSONS BY THESE PRESENTS:**

This is to certify that the Articles of Incorporation and By-Laws of

**PHILIPPINE CONTINUING PROFESSIONAL DEVELOPMENT TRAINING  
CENTER INC.**

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Corporation Code of the Philippines (Batas Pambansa Blg.68), and copies of said Articles and By-Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing company, pre-need plan issuer, general agent in pre-need plans and time shares/club shares/membership certificates issuers or selling agents thereof. Neither does this Certificate constitute as permit to undertake activities for which other government agencies require a license or permit.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed at Mandaluyong City, Metro Manila, Philippines, this 29<sup>th</sup> day of May, Twenty Fifteen.



  
**FERDINAND B. SALES**  
Director

Company Registration and Monitoring Department