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	<b>DIVISION ADVISORY</b>		Name of Office: <b>SDO Angeles City</b>

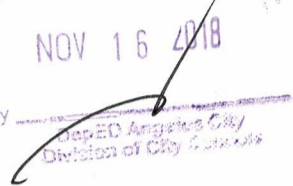
**DIVISION ADVISORY**  
**No. 318 S. 2018**

**To:** Heads of Public Elementary and Secondary Schools

**From:** Schools Division Superintendent

**Subject:** LEAPS Academy's Post Graduate Diploma in Security and Resiliency Management


**Date:** November 15, 2018

**RELEASED**  
 NOV 16 2018  
 By   
 DepED Angeles City  
 Division of City Schools

This is to inform all concerned that the LEAPS Academy is inviting interested parties to join the EXECUTIVE CLASS for the Post Graduate Diploma in Security and Resiliency Management which will be held on November 26-30, 2018 at the Hotel Stotsenberg, Clark Freeport Zone, Pampanga.

The post graduate program is a specialized modular course designed for those who are involved in human resources development in the areas of corporate security, law enforcement, public safety, and national security.

Attached is the Program of Instruction and a letter from Dr. Rommel K. Manwong, CEO-President, Academic Director, PCCM-LEAPS Academy, for your reference and information.

  
**LEILANI SAMSON-CUNANAN, CESO VI**  
 Schools Division Superintendent

Mha/sgod/adminaidevi

**"SMILES BRIGHT, SERVES RIGHT"**



## LETTER OF INVITATION

26 September 2018

Dear Colleagues,

Greetings! We invoke a state of resiliency as you receive this message.

What the society needs today is a well secured and resilient way of living. However, we are facing a world full of hard times due to occasions of constant natural and human induced disasters. We continually experience risks from hybrid dangers of calamities and lawlessness. Nevertheless, we believe that the best way to deal with these challenges is by being fully informed, and well involved through an enhanced standard of security and safety practices.

With this mindset, we invite you to join us on our **Executive Class** for the **Post Graduate Diploma in Security and Resiliency Management** and receive another milestone in your career. This sixth (6<sup>th</sup>) batch will be held on **November 26-30, 2018** at the Hotel STOTSENBERG located inside the Clark Freeport Zone, Clark. You may check <http://www.hotelstotsenberg.net> for the map locator.

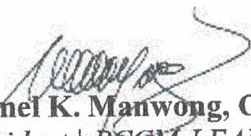
This post graduate program is a specialized modular course designed for those who are involved in human resources development in the areas of corporate security, law enforcement, public safety, and national security. The program is focused on the core knowledge, skills, values and competencies on *synergic/integrated security systems; security risk assessment; business continuity management; occupational safety and health management; strategic security, safety and resiliency management*. The Resource Persons are prudently selected Subject Matter Experts (SMEs) in the field of corporate security and resiliency. The investment fee is pegged at 17,000.00 pesos, inclusive of the meals, refreshments, course materials, the diploma and transcript of records, academy pin, and other miscellaneous costs of the event.

It is our sincerest desire to contribute to the progress of your career and your organization to be more resilient as ever. For your reference, attached is a copy of the course information, and program brochure for further details.

Again, come with your team and join the new breed of professionals in this timely event. Kindly fill up the Registration Form and email the scanned copy together with your scanned deposit slip/ proof of payment to LEAPS Academy Secretariat at [pinoymentors@gmail.com](mailto:pinoymentors@gmail.com).

Thank you and *Mabuhay!*

Sincerely,

  
**Dr. Rommel K. Manwong, CST, CSP**  
CEO-President | PCCM-LEAPS Academy  
Academic Director  
Contact 0932.064.6862 or 0929.899.5194

[www.pccmleaps.com](http://www.pccmleaps.com)



## **ABOUT THE PROGRAM**

### **POST GRADUATE DIPLOMA IN SECURITY AND RESILIENCY MANAGEMENT (PGDIP-SRM)**

#### ***What is it all about?***

This is the 6<sup>th</sup> EXECUTIVE CLASS for the PGDIP-SRM to be held on November 26-30, 2018 at the VIP Room of HOTEL STOTSENBERG located at the Clark Freeport Zone, Pampanga.

This Post Graduate Diploma Course is open to any holder of a baccalaureate degree. Non-baccalaureate degree holders are allowed so long as he/she has been in a supervisory or managerial position for at least five (5) years.

#### ***How much it cost?***

The program entails an investment fee of 17,000 pesos (Cash) or P20,000.00 pesos (Installment), inclusive of meals and refreshment, registration and graduation fee, academy sash, academy pin, course materials, special certificates per module, and the diploma with transcript of records (TOR). Hotel accommodation and other miscellaneous are not included.

#### ***How to participate?***

Registrants are required a nonrefundable down payment of 2,000 pesos via Metrobank Account Name: Philippine Center for Coaching & Mentoring, Inc. Account No: 446 3 44664600 2 - A scanned copy of deposit slip can be sent to [pinoymentors@gmail.com](mailto:pinoymentors@gmail.com) once transaction is completed. The participant should show a copy of the deposit slip during the first day of the executive class to the secretariat. This pre-registration fee shall be deductible to the overall investment fee.

#### ***What are the modules covered in the program?***

Through a life-long learning approach from fundamentals to best practices, workshops and paper output, the following are covered in the course:

- I. **SYNERGIC SECURITY SYSTEMS** - *Physical, Personnel, Document, Operational, Communications and Information Security, Comparative Analysis of Military, Law Enforcement and Corporate Approach*
- II. **SECURITY RISK ASSESSMENT** - *Threat Assessment, Vulnerability Assessment, Risk Assessment, Organizational Profiling, Process Mapping, SWOT Analysis, Gap Analysis, Root Cause Analysis, ISO 31000 Risk Management, Security Audit, ISO 27000 and 28000 Familiarization*
- III. **BUSINESS CONTINUITY MANAGEMENT** - *Disaster Risk Reduction and Management, ISO 22301 Business Continuity Management, Emergency Response Management, Business Continuity and Good Corporate Governance, Crisis Management, Business Continuity Audit*
- IV. **OCCUPATIONAL SAFETY & HEALTH MANAGEMENT** - *OSH Legislation, OSH Standards, Fire Safety, Electrical Safety, Accident Investigation, Principles of Loss Control, Principles of Construction*

- V. **STRATEGIC SECURITY, SAFETY AND RESILIENCY MANAGEMENT** - *Understanding Management Systems, Strategic Planning, Building a Business Case, Ethical Duties, Organizational Policy Planning and Development, Security-Safety-Resilience Nexus, Strategic Communication Skills, Project Management, ISO 9000 Familiarization*

***What gain should I be benefited from this program?***

Maximizing your competitive edge in a challenging corporate and social environment. All gains adds on to your personal development as a manager or supervisor, your academic move up and career enhancement in the field of security, safety and applied criminology. Your organization shall be elevated into a greater reputation level when you apply the knowledge and values you gained from the course.

**DISCLAIMER**

Our program is a lifelong or self-directed learning approach covered under our Securities and Exchange Commission (S.E.C) registration (SEC No. CS201421007). We are not a DepEd/CHED/TESDA regulated institution because we are not a lower nor higher education institution nor a technical school. We are a Corporate Professional Training School.

Our program is considered first/pioneering in the country bench-marked from international formats (UK, Australia, and USA). The program is designed under a Board of Academic Consultants from various but related fields in security, safety and applied criminology. General acceptance from the industry has been set since 2015, where we have more than 1200 alumni, and continuously growing nationwide. Most of our graduates have used their diploma for career positioning and rank upgrade. Thus, we have set the standards in advancing professional programs based on hybrid training approaches.



# LEAPS Academy

Quezon City, Philippines | [www.pccmleaps.com](http://www.pccmleaps.com)

## POST GRADUATE DIPLOMA IN SECURITY & RESILIENCY MANAGEMENT (PG.Dip-SRM) November 26-30, 2018 | 8:00AM to 5:00PM

### PROGRAM OF INSTRUCTION

MODULE/S	COVERAGE/ ACTIVITIES
▪ Opening Ceremonies	<ul style="list-style-type: none"><li>▪ Invocation and National Anthem</li><li>▪ Welcome Remarks (<i>Declaration of Course Opening</i>)</li><li>▪ Introduction of TEAM and Profiles</li><li>▪ Course Preliminaries (<i>Course Format, House Rules, Grading System, TED Talk Requirement, Essay/Article Submission, Workshops</i>)</li></ul>
I. Synergic Security Systems	<ul style="list-style-type: none"><li>▪ Physical, Personnel, Document, Operational, Communications and Information Security</li><li>▪ Comparative Analysis of Military, Law Enforcement and Corporate Approach</li></ul>
II. Security Risk Assessment	<ul style="list-style-type: none"><li>▪ Threat, Vulnerability, and Risk Assessment</li><li>▪ Organizational Profiling, Process Mapping, SWOT Analysis, Gap Analysis, and Root Cause Analysis; ISO 31000 Risk Management and Security Audit; ISO 27000 and 28000 Familiarization</li></ul>
III. Business Continuity Management	<ul style="list-style-type: none"><li>▪ Disaster Risk Reduction and Management; Emergency Response Management; ISO 22301 Business Continuity Management; Good Corporate Governance; Crisis Management and Business Continuity Audit</li></ul>
IV. Occupational Safety & Health Management	<ul style="list-style-type: none"><li>▪ OSH Legislation, OSH Standards, Fire Safety, Electrical Safety, Accident Investigation, Principles of Loss Control, Principles of Construction Safety, and Personal Protective Equipment, OSH Audit and ISO 14000 Familiarization</li></ul>
V. Strategic Security and Resiliency Management	<ul style="list-style-type: none"><li>▪ Understanding Management Systems and Strategic Planning, Building a Business Case, Ethical Duties, Organizational Policy Planning and Development</li></ul>
VI. Strategic Security and Resiliency Management	<ul style="list-style-type: none"><li>▪ Security-Safety-Resilience Nexus, Strategic Communication Skills &amp; Project Management, ISO 9000 Familiarization</li></ul>
▪ Exam and Assessment	<ul style="list-style-type: none"><li>▪ Individual Comprehensive Examination</li><li>▪ TED Talk</li></ul>
▪ Closing Ceremonies	<ul style="list-style-type: none"><li>▪ Strategic Forum</li><li>▪ Commencement Exercises</li></ul>

## COURSE ADMINISTRATION AND HOUSE RULES

1. Reading materials will be distributed during the opening day. The participant may bring a data storage device for the soft copy.
2. The completion of 160 hours is required to finish the course, distributed as follows:
  - Contact days = 84 hours (inclusive of workshop time)
  - Research time = 18 hours
  - Paper submissions (2 Articles) = 16 hours
  - TED Talk = 42 hours
3. Participants are highly encouraged to be on time.
4. Take brief breaks only when needed. Most resource persons/speakers/lecturers prefer and practice a “no break policy”.
5. Show respect to resource persons/speakers/lecturers and classmates. Unless you are permitted through group discussions, do not engage or take part in side conversations. It is always wise to listen constructively.
6. The program follows a structured content. It always begins with the fundamentals followed by focused discussions, workshop, then reporting and critiquing.
7. Keep all mobile phones on silent mode during classes. Use of mobile phone during group discussions, e-book search, and reading purposes maybe permitted depending on the nature of the topic of the day.
8. Participate actively during group discussions/workshops. Share ideas and insights. Every input is equally valued.
9. Take down notes. Soft Materials and notes may be requested from the resource person/speaker/lecturer in addition to the reading materials that will be distributed.
10. The comprehensive examination shall be made in an “open-notes” setting. A grading rubric shall be used for this purpose. Part of the examinations maybe given ahead or as scheduled.
11. TED Talk maybe scheduled ahead or as scheduled. A formatted evaluation form for this purpose is designed for mentors and peers.
12. Attendance shall be checked strictly. Distribution of the Special Certificates of each module, the Diploma and TOR shall be deferred for those who failed to comply with attendance and academic requirements. Each absence require an article output on the topic missed as compliance to said academic requirement.

## BRIEF BIO OF KEY MENTORS

### **ROMMEL K. MANWONG, Ph.D, CST, CSP**

- Twenty Two (22) years of practice as Criminology Subject Matter Expert
- Program Proponent for PGDip-SRM, with foreign training on Business Continuity Management
- With post-doctoral education on Security Management, Law Enforcement Administration and Criminal Investigation
- Engaged in Intelligence Liaisoning and Consulting on Human Trafficking Investigation and Environmental Crimes
- Strategic Civil Military Operations qualified.
- Author of several books including Primer on Industrial Security, Police Intelligence, Dynamics of Law Enforcement and Public Safety, and other criminology textbooks.

### **COL ARTHUR G BAYBAYAN PAF (RET), Ph.D, CST CSP**

- Incumbent civilian security leader in a government political institution.
- Long years in corporate security including security strategy and project management.
- Long years in full spectrum air and ground warfare special operations including special reconnaissance and special intelligence operations.
- Air Special Operations and Military Intelligence qualified.
- Foreign training in Intelligence Tradecraft.
- With post-doctoral education.

### **CPT LOMIL V PRADO PA (RES), CST CSP**

- Long years in corporate security including security service provider operations management and intelligence liaisoning.
- Long years in full spectrum ground warfare special operations including special reconnaissance and special intelligence operations.
- Special Forces, Military Intelligence and Strategic Civil Military Operations qualified.
- With post graduate education.

## GUEST RESOURCE PERSONS

### **TED ESQUERRA**

- Medical Doctor with long years of experience in Tactical Medicine; Long years as a practitioner on Emergency Response Management and Disaster Reduction Management

### **NESTOR OLARTE**

- Long years in the Security Industry in different capacities; Practice of security profession focused on Occupational Safety and Health Management

### **ALEXANDER GENDOMA**

- Holder of Professional Masters Diploma in Applied criminology, Security and Resiliency Practitioner; Longs years in the Security Industry in different capacities; Security Trainer and Director

### **ALBERTO PAMINTUAN**

- Holder of Post Graduate Diploma in Security and Resiliency Management; Longs years in the Security Industry in different capacities; Certified Security Trainer

### **JOHN PAUL GUIÑETA**

- Registered Criminologist; Holder of Professional Masters Diploma in Applied Criminology; Security and Resiliency Practitioner; Trained in Counter Terrorism and VIP Security

### **RONALD FUENTEBELLA**

- Long years of practice as an Engineer; Practice of security profession focused on Physical Security Systems

### **RENZ CONSTATINE ROSADA**

- Registered Criminologist; Holder of Post Graduate Diploma in Security and Resiliency Management; Long years in the Security Industry in different capacities; Practice of security profession focused on Information Security