

## Region III DIVISION OF ANGELES CITY Jesus Street, Pulungbulu, Angeles City



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No. 249, s. 2018

To:

Heads of Public Elementary and Secondary Schools

HR Personnel

Finance Personnel

Administration Personnel

Information and Technology Officer

**Technical Working Group** 

From:

Schools Division Superintendent

Subject:

Data Privacy Awareness and Compliance Workshop

Republic Act 10173 or Data Privacy Act of 2012

Intro to Privacy Impact Assessment (PIA)

Security Threats and Attacks

Date:

September 12, 2018

This is to inform that Yisrael Data Privacy Awareness and Compliance is inviting all concerned to attend the "Data Privacy Awareness and Compliance Workshop" on the schedules stated in the attached letter.

Schools Division Superintendent

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September 06, 2018

SDS Ms. LEILANI S. CUNANAN (OIC)
School Division Superintendent

Department of Education - Angeles City Division Tel/Fax no. (045) 322-4106F angeles.city@deped.gov.ph

ATTENTION TO: ALL HEADS OF GOVT. BRANCHES, BODIES OR ENTITIES, INCLUDING NATIONAL GOVT AGENCIES, BUREAUS OR OFFICES, CONSTITUTIONAL COMMISSIONS, LGUS, GOCCS, STATE COLLEGE AND UNIVERSITIES.

SUBJECT: "DATA PRIVACY AWARENESS AND COMPLIANCE WORKSHOP"
REPUBLIC ACT 10173 OR DATA PRIVACY ACT OF 2012
INTRO TO PRIVACY IMPACT ASSESSMENT (PIA)
SECURITY THREATS AND ATTACKS

Dear Sir/Madam:

Greetings!

We are pleased to invite you and your personnel in Human Resource Mgt Section, Finance Department, Administrative Section, T. Technical Working Group and those who have access to personal data to attend to the Data Privacy Awareness and Compliance Workshop to be held on the workshop schedules stated below.

Section 2 of Republic Act No. 10173, also known as the Data Privacy Act of 2012 (DPA), provides that it is the policy of the State to protect the fundamental human right of privacy of communication while ensuring free flow of information to promote innovation and growth and to ensure that personal information in information and communication systems in the government and in the private sector are secured and protected.

Under Section 22 of the DPA of 2012, the head of each government agency or instrumentality is responsible for complying with the security requirements mentioned in the law. This includes ensuring all sensitive personal information maintained by his/her agency are secured, as far as practicable, with the use of the most appropriate standard recognized by the information and communicating technology industry, and as recommended by the National Privacy Commission.

In addition, under NPC Circular No 16-01, one of the general obligations of a government agency engaged in the processing of personal data is to conduct a mandatory, agency-wide training on privacy and data protection policies once a year. A similar training shall be provided during all agency personnel orientations.

All institutions, both from the Government and Private sector processing personal data in the Philippines are required to comply with RA 10173, the Data Privacy Act of 2012, as well as the Implementing Rules and Regulations (IRR) and memorandum circulars issued by the National Privacy Commission (NPC).

It is for this reason that we are extending this invitation to your organization or agency to attend to our workshop to assist you and elucidate how to comply and participate in the NPCs roadmap towards security of personal data in the government agencies.

We also encourage you to form or create a Breach Response Team to be headed by the Data Protection Officer (DPO) to attend from Session 1 to Session 3 in order to have a working understanding of the Data Privacy Act of 2012 its IRR and implementation practices. We will focus on giving them a practical sense of the rules and their impact as well as valuable insights to help prepare your agency on the challenges it presents.

TTENTION TO: Emmanuel Limos				Confirmation Date:				
MESSAGE:	Please fill-out the form below (readable and correct name spelling of participants) and fax to Yisrael Training Secretariat at (02) 956-2025; or email to: atc2@yisrael-dataprivacy.com							
		Comp	ivacy Aware liance Work	ness and shop)				
Name of Comp	Please take note the any:	at Confirmation	n/Reservati	on is on Fi	rst Come First Serve	e Basis)		
Address:		Region:						
T						334		
Type of Organiz Contact Persor	ation:		Tel. No.		Mobile No.	Fax No.		
Participants De	etails:							
First Name	Middle Initial	Last Name	Т	el. No	Mobile No	Position		
Email <b>Address</b> :					Food Restrict	ion:		
	us on this workshops				A	MOUNT		
Date	Tim	-	o. of Slot serve	LIVE-OUT P6,000		LIVE-IN P9,000		
<ul> <li>2 PAX - 1 RC</li> </ul>	8:30am-4 AND LATE/EXTENSION OF IOM (ADD 1,500 PER PAX/ D ROOM (ADD 3,000 PER I	ROOM ACCOMMO NIGHT)	DATION, PLS B	E INFORMED	OF THE FOLLOWING:			
PAYMENT METHOD  All payments shall be made in Philippine Pesos.  Cash Check payment  Please make check payable to: YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC.				Please deposit your payment to our Land Bank Account BANK DETAILS: Account Name: YISRAEL SOLUTIONS & CONSULTING (YISCON) INC Account Number: 1641-1047-16 Pasig-C. Raymundo Ave. Branch (Please fax or email the payment to us and bring your original deposit slip upon registration)				
Requested by:		REGISTRATION GUARANTEED Please fill up the	SEATS	form to guar	rantee your slots. Those	who confirmed will be o		

## PRIVACY NOTICE:

DEADLINE OF SUBMISSION OF CONFIRMATION FORM

request for hotel accommodation (if live-in participant) will not be served.

NO cancellation will be made after confirmation, however, substitutes are allowed only when

there is a verbal/written notice to the Yisrael Solutions and Consulting (YISCON) Inc. at least five (5) working days prior to the workshop. Please take note that there is a LATE-CANCELLATION and NON- ATTENDANCE CHARGE of Php 1,500.00/day per participant to

Please send your confirmation form one (1) week before the scheduled workshop, otherwise, the

"priority status".

cover costs.

Signature over printed Name

CANCELLATION POLICY

"We from Yisrael Solutions and Consulting (YISCON), Inc. will make sure that all of the personal informations you have provided will be secured and remain confidential as much as possible. We collect informations with your proper consent and that the necessary personal information are



## Below are the workshop schedules:

SESSION MODULES	LOCATION	WORKSHOP SCHEDULES	Training Fee (Live-out)	Training Fee (Live-in)
DAY 1 *Introduction to Data Privacy Act - Atty. Karl Baquiran *Roles of Data Protection Officer - Atty. Karl Baquiran *Privacy Management Program - Rachelle Ortiz *Establishing Privacy Governance - Rachelle Ortiz	MANILA (One San Miguel Ave. Building)	SEPT. 18, 2018 (DAY1) (9:00AM-4:00PM) OCT. 17, 2018 (DAY1) (9:00AM-4:00PM) OCT. 24, 2018 (DAY1) (9:00AM-4:00PM)	Php 2,000.00 per pax/day	Php 3,500.00 per pax/night  Check-in 2pm on the first day
DAY 2  *Introduction to Privacy Impact Assessment - Atty Karl Baquiran  *Presentation of PIA Cases - Atty. Karl Baquiran  *Privacy and Data Protection Measures - Rachelle Ortiz  *Breach Reporting Procedures - Rachelle Ortiz	MANILA (One San Miguel Ave. Building)	SEPT. 19, 2018 (DAY2) (9:00AM-5:00PM) OCT. 18, 2018 (DAY2) (9:00AM-5:00PM) OCT. 25, 2018 (DAY2) (9:00AM-5:00PM)	Php 2,000.00 per pax/day	Php 3,500.00 per pax/night
DAY 3  *Awareness on Breach, Cyber - Threats and Attacks - Jake Yarisantos  *Meeting the NPC Registration Requirements - Rachelle Ortiz	MANILA (One San Miguel Ave. Building)	SEPT. 20, 2018 (DAY3) (9:00AM-3:00PM) OCT. 19, 2018 (DAY3) (9:00AM-3:00PM) OCT. 26, 2018 (DAY2) (9:00AM-3:00PM)	Php 2,000.00 per pax/day	Php 2,000.00 per pax/day Check-out 1pm on the last day

Our workshop will be held for three (3) days at the designated venues. Seminar Fee is Php 2,000/day per pax for live-out (inclusive of training kit, lunch, am/pm snacks and certificate of participation). Payment should be made on the account of YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC. Kindly fill up the attached Confirmation Form which requires a list of your participants and fax to (02) 794-7901 or email at atc2@yisrael-dataprivacy.com for your workshop schedule.

We also conduct in-house trainings. If you are interested, please inform us at the contact numbers stated below.

For inquiries and/or clarification, please contact us by email at atc2@yisrael-dataprivacy.com (attention to: Emmanuel Limos);or thru text at mobile number 0909-719-3289; landline (632) 616-3086; telefax at (02) 956-2025.

"Enclosed herewith are NPC Circular 16-01 for your reference. The said circulars are accessible to the public and available at NPCs website respectively, hence, not to be considered as an endorsement to the person or entity affixing it."

We hope to see you in our workshops!

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YISRAEL SOLUTIONS AND CONSULTING (YISCON) INC

## **PRIVACY STATEMENT**

We are committed to maintaining the accuracy, confidentiality, and security of your personally identifiable information ("Personal Information"). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information.

We are responsible for maintaining and protecting the Personal Information under our control. We have designated an individual or individuals who is/are responsible

for compliance with our privacy policy.

Personal information will generally be collected directly from you through the use of any of our standard forms, over the internet, via email, or through a telephone conversation with you. We may also collect personal information about you from third parties acting on your behalf (for instance, agents or contact person).

We also collect information from subscribers (persons registering their details with us through the website) or website visitors for the purpose of improving our

quality and effectiveness and to provide you with information. We will not publish your name in connection with any information you provide without your permission.