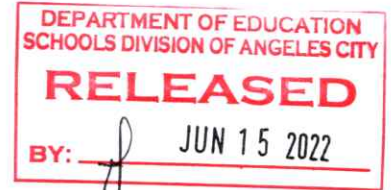




Republic of the Philippines
Department of Education
Region III
Schools Division of Angeles City



June 14, 2022

DIVISION MEMORANDUM
No. 230 s. 2022

PARTICIPATION TO THE NATIONWIDE CAREER ACCELERATOR PROGRAM FOR SENIOR HIGH SCHOOL STUDENTS

To: OIC-Chief ES, CID
Chief ES, SGOD
Heads of Public Secondary School Heads
All Others Concerned

1. In support to the Office of the Undersecretary for Administration (OUA) Memorandum 00-0622-0039 on the **“Nationwide Career Accelerator Program for Senior High School Students”**, the Office of the Assistant Secretary for Youth Affairs and Special Concerns (OASYASC), through its Youth Formation Division (YFD) encourage senior high school (SHS) students from Grades 11 to 12 to participate in the said program.
2. The program is a skilling initiative of the Department of Education (DepEd) and Microsoft Philippines that aims to create employment opportunities for SHS students. It also aims to provide opportunities for SHS students to acquire work-ready skills that meet industry standards and requirements.
3. In relation to this, all Secondary School Heads are requested to ensure **maximum participation of all Senior High School (SHS) Students from Grades 11 to 12** to their respective schools. SHS students who will participate are advised to register at the following link: aka.ms/CAPRegister. For more information, kindly refer to the attached OUA Memorandum.
4. For clarifications, you may e-mail the Division Youth Formation Coordinator through cindy.mejia@deped.gov.ph.
5. Immediate dissemination of and compliance to this Memorandum is highly desired.


MA. IRELYN P. TAMAYO PhD, CESO V *IA*
Schools Division Superintendent

rsg/sgod/yfp
Control No: 204



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Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY

MEMORANDUM

For : **Regional Directors and BARMM Education Minister
Schools Division Superintendents
Region and Division Youth Formation Coordinators
School Heads
All Others Concerned**

From : 
JUAN VALERIANO C. RESPICIO IV
Assistant Secretary
Youth Affairs and Special Concerns

Subject : **REQUEST FOR SUPPORT AND MOBILIZATION OF THE
NATIONWIDE CAREER ACCELERATOR PROGRAM FOR
SENIOR HIGH SCHOOL STUDENTS**

Date : **June 13, 2022**

In support to the Office of the Undersecretary for Administration (OUA) Memorandum 00-0622-0039 on the "**Nationwide Career Accelerator Program for Senior High School Students**", the Office of the Assistant Secretary for Youth Affairs and Special Concerns (OASYASC), through its Youth Formation Division (YFD) encourages senior high school (SHS) students to participate in said program.

The program is a skilling initiative of the Department of Education (DepEd) and Microsoft Philippines that aims to create employment opportunities for SHS students. It also aims to provide opportunities for SHS students to acquire work-ready skills that meet industry standards and requirements.

In this regard, the OASYASC-YFD would like to request all Regional Directors and Schools Division Superintendents — through their respective Youth Formation Coordinators (YFCs)— to encourage participation of students from Grades 11 and 12 in said program.

Furthermore, SHS students who will participate are advised to register at the following link: **aka.ms/CAPRegister**. For more information, kindly refer to the attached OUA Memorandum.

For your information and guidance.



Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim



QUAD-00-0622-0039
To whom it may be concerned,
Please refer to QR Code



OUA MEMO 00-0622-0039

MEMORANDUM

07 June 2022

**For: Regional Directors
Schools Division Superintendents
Regional and Division IT Officers
Principals and School Heads
Teachers and Learners
All Others Concerned**

**Subject: NATIONWIDE CAREER ACCELERATOR PROGRAM
FOR SENIOR HIGH SCHOOL STUDENTS**

The Office of the Undersecretary for Administration (OUA), in partnership with Microsoft Philippines, will be conducting a **Nationwide Career Accelerator Program for Senior High School Students**. The program aims to provide opportunities for SHS students to acquire work-ready skills that meet industry standards and requirements. More information on the program is attached as **Annex A**.

The virtual event will be launched per region on the following dates:

Date and Time	Regions / Tenants	
June 15, 2022 (Wednesday) 9AM-12NN	Region 1	Region 4A-1
	Region 2	Region 5-1
	Region 3-1	NCR - 1
June 15, 2022 (Wednesday) 1PM-4PM	Region 3-2	Region 4B
	Region 4A-2	Region 5-2
	Region 4A-3	NCR - 2
June 17, 2022 (Friday) 9AM-12NN	Region 6-1	Region 9
	Region 7-1	Region 10
	Region 8	Region 11
June 17, 2022 (Friday) 1PM-4PM	Region 6-2	CAR
	Region 7-2	CARAGA
	Region 12	BARMM



Office of the Undersecretary for Administration (OUA)

Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO)

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mahini Bldg · Mobile: +639260320762 · Tel: (+632) 86337203 (+632) 863762





in this QR Code to view
videos and Magazines
of Major Programs



Office of the Undersecretary for Administration (OUA)

Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg.; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 8637
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedayo

The links for each Region/Tenant are attached as **Annex B**. More information is included for learners to guide them so they can participate in the program.

All SHS learners are advised to register at aka.ms/CAPRegister to participate in the said program.

The roles and responsibilities of each focal person (and office) in the said event is detailed in **Annex C**.

For queries or concerns regarding the program, please contact Mr. Ronaldo Crescini, Executive Assistant III of the OUA, via email at ronaldo.crescini@deped.gov.ph, cc: Kristian Catahan of Microsoft Philippines at kristian.catahan@manpower.com.ph

For immediate and widest dissemination.



ALAIN DEL B. PASCUA
Undersecretary



QUADRO 0422 05 35
To address your file account etc.
please visit the QR Code.



Annex A



Career Accelerator Program

in partnership with the DepEd Office of the Undersecretary for Administration

Activity

The Career Accelerator Program is a skilling initiative of the Dept. of Education and Microsoft Philippines that aims to create employment opportunities for SHS students. The program provides an opportunity for SHS students to acquire work-ready skills that meet industry requirements and standards.

Objectives

1. Provide SHS students relevant and in-demand skills needed by our industry partners (industry partners may come from varying segments)
2. Link graduating students to employment opportunities with industry partner
3. Empower DepEd and industry partners to make data-driven decisions using proper assessment tools, data analytics and AI machine learning predictions, delivering actionable insights to the right stakeholder at the right time.

Target Audience

- All SHS learners

Target Dates

- The webinars will be launched per region, see **Annex B** for the schedules of each region

PROGRAM FLOW

Time	mins	Topic	Speaker
08:30-0900	30	Admission, video-loops National anthem, Ecumenical prayer	Video recordings
0900-0910	10	Opening message from DepEd	Usec. Alain Pascua Undersecretary for Administration, DepEd
0910-0930	20	Industry trends	Industry practitioner
0930-1020	50	Technology skills of the future M365 - Word, Excel, PowerPoint LI/LI learning/MS Learn	Microsoft Audentes Technologies Inc.
1020-1040	20	Opportunities in the BPO industry	Aya Mortel Alorica



1040-1120	40	Learning circle	Panelists from DepEd, Microsoft. Audentes, Alorica, industry practitioner
1120-1130	10	Closing message	Peter Maquera Country Manager, Microsoft Philippines
1130		End of session Calls to actions	

CRITICAL ACTIONS and STEPS for STUDENTS

Pre-event activity

1. Students must register at **aka.ms/CAPRegister** on or before June 10 to participate in the program
2. Students with provided Microsoft accounts must activate and use their DepEd O365 accounts (**See Annex C**)
3. Students without DepEd O365 accounts must follow these steps:
 - a. Register at **aka.ms/CAPRegister** to request for a temporary account. Wait 3-5 days to receive your account on the personal email user provided -
 - b. Access personal email to retrieve temporary account provided by DepEd
 - c. Activate their DepEd O365 account (**See Annex C**)
4. Students must download and access Microsoft Teams through **teams.microsoft.com** (**See Annex D**)
5. Students must access the "BTS STUDENT KIT" kits pinned on their Microsoft Teams app (**See Annex E**)

During the event

1. Students must login to their Microsoft Teams app (desktop or web, or mobile app) using their DepEd O365 account (**see Annex F**)
2. For students who are unable to log in due to account concerns (password, email, etc), and other concerns please contact your local school ICT coordinator, or send an email to the helpdesk at external.m365studenthelp@deped.gov.ph

Post-event activity

1. Presentations, materials, and resources may be accessed through the BTS STUDENT KIT link (**See Annex E**)
 - Recording of the event
 - Speakers' presentations
 - Program resources and materials

For program details, please contact:

Clarissa Segismundo, Education Programs Lead - clarissa_segismundo@microsoft.com
Kristian Catahan, Customer Success Manager - kristian.catahan@manpower.com.ph
Grace Co, Education Programs Manager - g-co@microsoft.com





Annex B

**Career Accelerator Program
 REGIONAL SCHEDULES AND JOIN LINKS**

The webinars will be launched per region, with the following schedules below:

Date and Time	Regions / Tenants	Link to event
June 15, 2022 9AM-12NN	Region 1	aka.ms/CAPDepedR1
	Region 2	aka.ms/CAPDepedR2
	Region 3-1	aka.ms/CAPDepedR3-1
	Region 4A-1	aka.ms/CAPDepedR4A-1
	Region 5-1	aka.ms/CAPDepedR5-1
	NCR - 1	aka.ms/CAPDepedNCR-1
June 15, 2022 1PM-4PM	Region 3-2	aka.ms/CAPDepedR3-2
	Region 4A-2	aka.ms/CAPDepedR4A-2
	Region 4A-3	aka.ms/CAPDepedR4A-3
	Region 4B	aka.ms/CAPDepedR4B
	Region 5-2	aka.ms/CAPDepedR5-2
	NCR - 2	aka.ms/CAPDepedNCR-2
June 17, 2022 9AM-12NN	Region 6-1	aka.ms/CAPDepedR6-1
	Region 7-1	aka.ms/CAPDepedR7-1
	Region 8	aka.ms/CAPDepedR8
	Region 9	aka.ms/CAPDepedR9
	Region 10	aka.ms/CAPDepedR10
	Region 11	aka.ms/CAPDepedR11
June 17, 2022 1PM-4PM	Region 6-2	aka.ms/CAPDepedR6-2
	Region 7-2	aka.ms/CAPDepedR7-2
	Region 12	aka.ms/CAPDepedR12
	CARAGA	aka.ms/CAPDepedCaraga
	BARMM	aka.ms/CAPDepedBARMM
	Cordillera	aka.ms/CAPDepedCAR



Annex C

ROLES AND RESPONSIBILITIES OF THE FIELD OFFICE

All identified groups below will be given access to the promotion materials needed to communicate the event. All shall access this link for the said material. (**Note:** Only access the material in the "01 - Main Poster" folder and the folder named after your region: aka.ms/CAPPosters)

1. **Regional Youth Formation Coordinator (RYFC)** - shall take charge of coordinating with Division YFC's in disseminating information on Career Accelerator Program, event registration, and live event schedules and links
2. **Regional Public Affairs Unit** - shall post the social media promotion materials, including registration links to their designated DepEd Regional Office FB Page.
3. **Regional ICT Unit** - shall coordinate with Division ITOs and Division IOs as regards to the links to the live events for their region
4. **Division Youth Formation Coordinators (DYFC)**- shall ensure participation of students and schools by sharing the registration links and links to the live event assigned to their region.
5. **Division Information Officers (DIO)** - shall share and promote the live event link for their respective Division Offices in their DepEd Tayo <SDO> FB Pages.
6. **Division Information Technology Officers** - Shall coordinate with School ICT Coordinators in expediting the release of available MS O365 learner accounts.
7. **School Heads** - shall ensure participation of teachers and learners within their jurisdiction and assist in information dissemination.
8. **School Information Coordinators** - shall coordinate with the DIO, DYFC, and School Head in the dissemination of information, including publication through their respective school media.
9. **School ICT Coordinators** - shall coordinate with Division ITOs in the release of MS O365 accounts of learners.
10. **Teachers** - shall inform the learners in their respective grade level/class of this live event and coordinate with the School ICT Coordinator on the release and dissemination of MS O365 learners' accounts. Teachers shall ensure learner participation by instructing them to log-in to teams.microsoft.com to join the event.

