



Republic of the Philippines  
**Department of Education**  
 Region III  
**Schools Division of Angeles City**



**DIVISION MEMORANDUM**  
 No. 292, s. 2021

**DISTRIBUTION OF USB-OTG**

To : Assistant Schools Division Superintendent  
 Chiefs, CID and SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 School Heads/OICs of Public Elementary, Integrated School, Secondary and Senior High School  
 All Teachers  
 Unit Heads  
 All other concerned

1. This is to announce that the Division Office will be distributing USB-OTG for Batch 1 schools as additional tool in the distance learning of the Kinder to Grade 3 pupils.
2. The said USB-OTG were procured using the downloaded funds from the Central Office. They can be connected in smart televisions, laptops and android phones. All the Learning Activity Sheets and videos starting second quarter will be saved in these USBs.
3. School Heads are to orient the K to 3 teachers on the use of the USBs before they conduct orientation to the parents and learners as well as submit to their respective PSDS, the list of k to 3 pupils, name and signature of parents/guardians who received the said USBs.
4. The distribution schedule is as follows:

**BATCH 1 ( October 6, 2021)**

Venue of Distribution: Side gate of the Main Building of the Division Office

CLUSTER	TIME
1 ( all schools ) 6 ( only Cuayan, Air Force and AGPES)	8:00 am - 9:00 am
2 ( all schools ) 3 ( all schools )	9:00 am -10:00 am
4 ( all schools )	10:00 am - 11:00 am
5 ( all schools )	11:00 am -12:00 nn



**Address:** Jesus Street, Pulungbulu, Angeles City  
**Telephone No.** (045) 322-4101  
**Email Address:** angeles.city@deped.gov.ph





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5. The date of the second batch of distribution will be announced once the other procured USBs have been delivered.
6. For the safety of everyone, please follow the schedule and observe social distancing and other required health protocols.
7. Widest dissemination of this Memorandum is earnestly desired.

**MA. IRELYN P. TAMAYO, Ph.D., CESE**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent

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