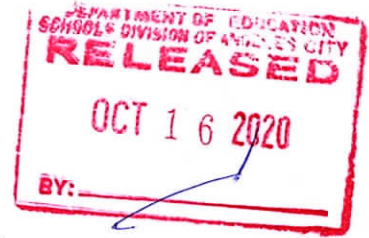




Republic of the Philippines  
**Department of Education**  
 Region III  
**SCHOOLS DIVISION OF ANGELES CITY**



October 15, 2020

**DIVISION MEMORANDUM**  
 No. 244 s. 2020

**PREPARATION FOR THE PROJECT LEAD: LEADERSHIP ENHANCEMENT AND DEVELOPMENT PROGRAM FOR MASTER TEACHERS AND HEAD TEACHERS**

To: Assistant Schools Division Superintendent  
 OIC-Chief, Curriculum Implementation Division  
 Chief, School Governance and Operations Division  
 Heads of Public Elementary and Secondary Schools

1. In line with the preparation for the Project LEAD: Leadership Enhancement and Development Program for Master Teachers and Head Teachers, the SGOD- HRD is requesting all concerned schools to submit the names of their Master Teachers and Head Teachers in Excel File Format.

2. Provided below is the sample template format

Name of Teachers	DepEd Email Address	Contact Number	Gender

3. The links for registration are as follows:

Link for Master Teachers  
<http://bit.do/LeadMT>

Link for Head Teachers  
<http://bit.do/LeadHT>

4. Immediate dissemination of the contents of this Memorandum is earnestly desired.

*[Signature]*

**MA. IRELYN P. TAMAYO PhD, CESE**  
 Assistant Schools Division Superintendent  
 Officer -in- Charge  
 Office of the Schools Division Superintendent



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