

RELEASED

JAN 16 2018

By

DepED Angeles City
Division of City Schools



Department of Education
Region III
DIVISION OF ANGELES CITY
Jesus Street, Pulungbulu, Angeles City



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email address: angeles.city@deped.gov.ph

January 16, 2018

DIVISION MEMORANDUM

No. 30, s. 2018

**NOMINATION OF PARTICIPANTS TO THE SEAMEO INNOTECH
REGIONAL SCHOLARSHIP FOR EDUCATION LEADERS AND MANAGERS
(REGIONAL SELM) ON "EXCELLENCE IN STAKEHOLDER ENGAGEMENT"**

To: Heads of Public Elementary and Secondary Schools
All Others Concerned

1. This Office announces the nomination of participants to the SEAMEO INNOTECH Regional Scholarship for Education Leaders and Managers (SELM) that includes participation in the Center's 15th International Conference entitled "Thriving in the Margins: Inclusive Education Re-imagined" which will be held on March 6-8, 2018 at SEAMEO INNOTECH.
2. Details of the program are stipulated in the attached Scholarship Advisory No. 20, s. 2017. Pertinent documents of the nominees must be emailed to neap.pdd@deped.gov.ph on or before January 23, 2018.
3. For inquiries, contact Ms. Michelle C. Sarabillo at telephone number +632 9247681 to 84 loc. 187, Fax: +632 928 7692 or thru email: mitch@seameo-innotech.org, Web: www.seamoa.innotech.org.
4. Wide dissemination of this memorandum to all concerned is desired.


LEILANI S. CUNANAN, CESO VI
Officer-in-Charge

Office of the Schools Division Superintendent



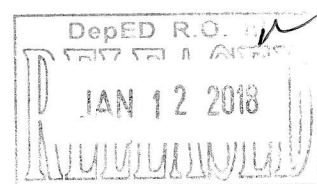
Republic of the Philippines
DEPARTMENT OF EDUCATION
REGION III

298



Matalino St., D.M. Government Center, Maimpis, City of San Fernando, Pampanga
website: deped.gov.ph/regions/region-iii • email add: region3@deped.gov.ph
Tel. Nos. (045) 598 8580 - 89 • Fax Nos. (045) 402 7003 - 05

January 3, 2018



REGIONAL MEMORANDUM

No. 07 s. 2018

TO : **SCHOOLS DIVISION SUPERINTENDENTS
AND ALL OTHERS CONCERNED**

**NOMINATION OF PARTICIPANTS TO THE SEAMEO INNOTECH
REGIONAL SCHOLARSHIP FOR EDUCATION LEADERS AND MANAGERS
(Regional SELM) ON " EXCELLENCE IN STAKEHOLDER ENGAGEMENT**

1. This Office announces a scholarship program being offered for school leaders and managers under the SEAMEO INNOTECH Regional Scholarship for Education Leaders and Managers (SELM) that includes participation in the Center's 15th International Conference entitled "Thriving in the Margins: Inclusive Education Re-imagined" which will be held on March 6 to 8, 2018 at SEAMEO Innotech.
2. Attached is the copy of the Scholarship Advisory No. 20, s. 2017, for reference purposes. For inquiries and clarifications, interested applicants may communicate with Ms. Michelle C. Sarabillo, Senior Associate, Learning Management Office, SEAMEO INNOTECH, Commonwealth Avenue Diliman, Quezon City or thru email: mitch@seameo-innotech.org, Web: www.seameo-innotech.org, Phone: +6329247681 to 84 loc. 187, Fax: +632 928 7692.
3. Wide dissemination of this Memorandum to all concerned is earnestly desired.

MALCOLM S. GARMA, CESO V
Director III
Officer-In-Charge
Office of the Regional Director

HRDD1/hrdd2

0/58

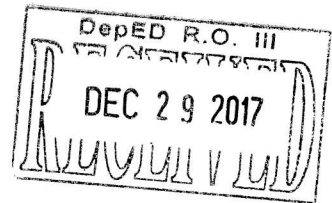


Undersecretary for Curriculum and Instruction

MEMORANDUM
 DM-CI-2017-00 466

Scholarship Advisory No. 20, s.2017

TO : Regional Directors
 Schools Division Superintendents
 Heads of Public Elementary and Secondary Schools



FROM : *Lorna A. A.*
LORNA DIG DINO, Ph.D.
Undersecretary for Curriculum and Instruction

SUBJECT : Nomination of Participants to the SEAMEO INNOTECH Regional Scholarship for Education Leaders and Managers (Regional SELM) on "EXCELLENCE IN STAKEHOLDER ENGAGEMENT."

DATE : 18 December 2017

To sustain the gains from the program on "EXCELLENCE IN STAKEHOLDER ENGAGEMENT", another scholarship program is being offered for school leaders and managers under the SEAMEO INNOTECH Regional Scholarship for Education Leaders and Managers (SELM) that includes participation in the Center's 15th International Conference entitled "*Thriving in the Margins: Inclusive Education Re-imagined*" which will be held on March 6 to 8, 2018 at SEAMEO INNOTECH.

The scholarship program shall focus on strengthening the leadership and management capacities of educators in promoting shared responsibility for school improvement, managing education alliances and networks, and sustaining collaborative relationships with stakeholders to bring their schools to a new level of excellence.

The blended learning program will be delivered in three phases as follows:

Course Components	Schedule	Methodology
Phase I: Pre-course Online Engagement	Feb. 5-16, 2018	Online discussion of previous experiences/ practices and/or working knowledge on stakeholder engagement
Phase 2: Face-to-Face Learning Interaction	March 1-9, 2018	Blend of technical presentation and discussions, interactive dialogues, practitioner-oriented group and individual-based activities, actual visits to school and learning exchanges with school leaders. Includes participation in the Center's 15 th

		International Conference
Phase 3: Post-Course Online Conversations	April 9-14, 2018	Online posting and posting of how learning, insights and lessons from Phases 1 and 2 were shared with colleagues and applied on the ground through the implementation of the action plan

The program allocates three (3) slots for the Philippines: one (1) school head from primary school, one (1) from a secondary school, and one (1) Education Officer responsible for designing and managing school leadership and development programs.

The qualified participants are:

- School Heads: at least 5 year-experience as school head and with a proven experience in building and strengthening strategic partnerships with stakeholders
- Education Officer: from the Department, responsible for designing and managing learning programs for school leaders
- Filipino citizens
- Computer literate and have access to Internet connection to enable them to participate in online interactions
- Medically fit as certified by a licensed physician
- Able to understand, speak and write in English
- Able to utilize course learning as well as share them with other school heads upon return to their work station
- Not over 50 years of age

SEAMEO will cover all training costs including round trip economy fare, accommodations at twin-sharing basis and out-of-pocket allowance.

The other details of the program are enclosed in this memorandum. Email pertinent documents to neap.pdd@deped.gov.ph with the title: Nominees for Excellence in Stakeholder Engagement on or before January 23, 2018. The final selection of participants shall be done by the DepEd Scholarship Secretariat.

For further clarifications and information on the program, please communicate with **Ms. MICHELLE C. SARABILLO**, Senior Associate, Learning Management Office, SEAMEO INNOTECH, Commonwealth Avenue Diliman, Quezon City, 1101 PHILIPPINES or thru: Email: mitch@seameo-innotech.org, Web: www.seameo-innotech.org, Phone: +632 9247681 to 84 loc. 187, Fax: +632 928 7692.

Immediate dissemination of and appropriate action for this memorandum is desired.

- Annex A: Terms and Conditions of Program Participation*
B: Brochure on "Inclusive Education Re-imagined"
C: DepEd Memo No. 153 s., 2017 re SEAMEO INNOTECH 15TH INTERNATIONAL CONFERENCE
D: Participant's Information Form

TERMS AND CONDITIONS OF PROGRAM PARTICIPATION

1. Regional Scholarship for Educational Leaders and Managers (SELM) on *Excellence in Stakeholder Engagement*

This scholarship program on Stakeholder Engagement serves as a common learning space for basic education in Southeast Asia. It aims to strengthen the leadership and management capacities of educators in promoting shared responsibility for school improvement, manage education alliances and networks, and sustain collaborative relationships with stakeholders in order to bring their schools to a new level of excellence.

As presented during the 60th Governing Board Meeting, this program offering will address the priority competency areas of School Heads based on the 2014 Competency Framework for SEA School Heads. Among the five (5) competency domains under the framework, Stakeholder Engagement figures prominently as a critical priority competency of a school head in order to become a high-performing leader who can deliver school outcomes effectively and efficiently.

2. Program Phases and Duration

This program will be delivered in three phases:

- Phase 1 involves a pre-course online engagement to assess the participants' current levels of competency, understanding and practices on building and strengthening strategic partnerships with stakeholders, to be conducted on February 5 to 16, 2018.
- Phase 2 is the face to-face learning interaction component, covering the core competencies of the program, to be held on March 1 to 9, 2018 at SEAMEO INNOTECH, Quezon City, Philippines. This will include participation in SEAMEO INNOTECH's 15th International Conference with the theme **Thriving in the Margins: Inclusive Education Re-imagined** (March 6 to 8, 2018, SEAMEO INNOTECH).
- Phase 3 is a set of post-course online conversations which aim to consolidate learning, insights and lessons learned from Phases 1 and 2, and how these were applied in the respective schools, to be conducted on April 9 to 14, 2018.

3. Terms and Conditions for the SELM Scholarship

- a. Expectations from the SELM Scholars: The scholars to this program are expected to have 100% attendance to all the program phases and shall actively participate in the discussion and learning exchange.

Each nominee is requested to complete the "Course Participant's Information Form." Please see attached.

In order to maximize the sharing and learning sessions, we are allocating three (3) scholarship slots for each SEAMEO Member country. The nominations may be made for one (1) school head from a primary school, one (1) from a secondary school, and one (1) Education Officer responsible for designing and managing school leadership and development programs. May we therefore request nominations for participants with the following qualifications:

- School Heads: At least 5 year-experience as school head and with proven experience in building and strengthening strategic partnerships with stakeholders
 - Education Officer: from the Ministry, responsible for designing and managing learning programs for your school leaders
 - Citizens/ nationals of your country
 - Must be computer literate and have access to an Internet connection to enable them to participate in online interactions
 - Medically fit as certified by a licensed physician
 - Able to understand, speak and write in English
 - Able and willing to utilize course learning as well as share them with other school heads upon return to their work station
 - Not over 50 years of age
- b. Allowances: The scholars will receive an out-of-pocket allowance for food and other related expenses based on SEAMES-prescribed dollar-peso exchange rate.
- SELM scholars will be paid their allowances from the day they arrive in Manila to attend the Program to the last day of the Program as arranged by SEAMEO INNOTECH, or up to the day they leave the Program.
- c. Accommodation: Adequate housing facilities will be provided by the Center for the scholars.
- d. Air Passage: The Center will procure roundtrip economy class airline tickets from:
- The main capital city of the participant's home country to Manila and back, or
 - The participant's place of residence direct to Manila should the direct route be cheaper than going through the capital city of the home country, and where travel authorization would not have to be obtained personally from the capital city of the home country.
 - For Filipino participants residing outside Metro Manila, the Center will refund the cost of transportation incurred in reporting to the Center and provide a similar amount for the participant's return upon completion of training.
 - As a general rule, the participants must follow the schedules prescribed by SEAMEO INNOTECH with respect to their arrival prior to the commencement of the course and their departure upon the completion of the course. Any deviations in time schedule and/or return route must carry the approval of the Ministry of Education of the scholar's home country and the consent of SEAMEO INNOTECH.
- e. Insurance and Hospitalization: Payment of premiums will be made by the Center to cover hospitalization expenses due to accident injuries, under specific terms and conditions.
- f. Transport: Transportation for programmed trips organized by the Center will be provided.

4. English Proficiency

English is the working language of all the SEAMEO Centers. The program will be carried out using the English language, hence participants are expected to be able to converse and write reports in English.

5. Certificate of Health

A medical certificate, signed by a licensed physician, is to be attached to the accomplished Course Participant's Information Form, certifying that the nominee is medically fit to travel and participate in this program.

6. Passport

Non-Filipino participants must possess valid passports (expiration date of passports should not be less than six months before date of travel) for travel purposes. A copy of the scholar's current passport is to be sent to SEAMEO INNOTECH, together with the accomplished information form and medical certificate, as reference for air ticket booking.

7. Copyright of Work

It is understood that the scholars will assign to SEAMEO INNOTECH the copyright of any paper and work written by them in connection with the Program.

8. General

For Phase 2, the participants are expected to arrive in Manila on or about the 28th of February 2018 and to depart on the 10th of March 2018.

On receiving nominations and the required documents, the Center will communicate with the participants regarding accommodation and travel arrangements.

9. Visa

Since the course is only for eleven (11) days (including travel days), no visas will be required for all SEAMEO Member Countries (except Timor Leste) pursuant to an Inter-ASEAN travel courtesy arrangement. Moreover, Circular No. 66-77 of the Philippine Department of Foreign Affairs, copy attached, provides for special travel arrangements for officials, course participants and guests of SEAMEO INNOTECH.

Republic of the Philippines
DEPARTMENT OF FOREIGN AFFAIRS
Manila

FOREIGN SERVICE CIRCULAR NO. 66-77

SUBJECT: Issuance of Visas to the Officials and Programme Participants of the SEAMEO Regional Center for Educational Innovation and Technology (INNOTECH) and Other Officials of the Southeast Asian Ministers of Education Organization

Article X, entitled "Entry, Exit, Transit and Residence," of the Agreement between the Government of the Philippines and the Southeast Asian Ministers of Education Organization regarding the temporary operation of the SEAMED Regional Center for Educational Innovation and Technology (INNOTECH) reads in part:

"The appropriate Philippine authorities shall

1. Impose no impediment to transit to or from the Regional Centre site, or to residence of the following persons, when on official organization business, and shall accord them any necessary protection:
 - Officers of the Centre (the Acting Centre Director, Acting Deputy Director, professional staff and heads of the support staff) and programme participants of the Regional Centre and their families;
 - Other officers of the Organization;
 - Representatives of the Member States of the organization;
 - Other persons invited to the Regional Centre on official business and their families. The Acting Centre Director or the SEAMES Director shall communicate the names of such persons to the Government within a reasonable time;
2. Extend multiple exit, re-entry and long term visas to the Officers on the Organization who are not citizens or residents of the Philippines, including their authorized dependents and to nationals of the SEAMEO member states performing official duties for and on behalf of the Organization."

The Agreement entitles 1) the Officers of the Centre and their families; 2) other officers of the Organization; 3) Representatives of the Member States of the Organization; and 4) other persons invited to the Regional Centre on official business and their families to the issuance of official visas under Part E, Chapter XVI of the Revised Foreign Service Regulations of the Philippines.

Programme participants of the Centre and their families may be issued Special Non-immigrant visas under Section 47(a) (2) of the Philippine Immigration Act of 1940, as amended, except when they are holding official passports issued by their respective governments in connection with their official accreditation to participate in the programmes and activities of the Regional Centre, in which case they may be issued visas as foreign government officials.

Please be guided accordingly.

(SGD.) MANUEL COLLANTES
Undersecretary of Foreign Affairs

Manila, 12 April 1977
TO ALL PHILIPPINE DIPLOMATIC
AND CONSULAR ESTABLISHMENT

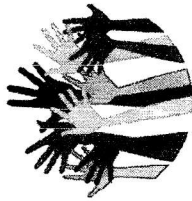
This coming March 06-08, 2018, listen to the accounts of how those living in the fringes of mainstream society have succeeded not only for themselves but also for others.

INCLUSIVE EDUCATION RE-IMAGINED

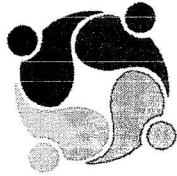
SEAMEO INNOTECH's 15th International Conference (IC) uses the power of stories to explore inclusive quality education from the perspective of learners who are traditionally unseen, unheard, and underserved.

It aims to provide an opportunity for the conference participants to rethink and reflect on the current and good practices in inclusive quality education and how lessons learned from the conference can be applied in their individual contexts and realities.

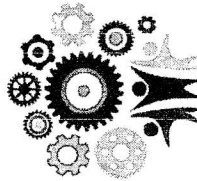
LEARNING THEMES



Inclusive Leadership



Inclusive Learning Culture



Inclusive Policies and Practices

The 15th IC is a mix of plenary presentations, synthesis sessions, and concurrent breakout discussions on inclusive education and its relationship to the learning themes. It will use the power of personal narratives of remarkable marginalized learners that can stir connections on how the region can work towards improving access to quality education for learners in the periphery.

The Conference will be held for two-and-a-half days with discussions anchored on three learning themes related to inclusive education.

i) **Inclusive Leadership**, ii) **Inclusive Learning Culture**, and iii) **Inclusive Policies and Practices**. A selection of compelling stories addressing these three learning themes will frame the conference deliberations. Learning conversations will be facilitated using a modified **Open Space Technology (OST)** approach that will engage participants to discuss education-related issues as well as exchange and share new ideas and best practices in the implementation of inclusive teaching and learning strategies in the region.

"Conversation weavers" will facilitate the creation of a tapestry of lessons learned or a synthesis supported by a shared action agenda that participants can apply in their own settings. This synthesis will help the participants make sense of the shared stories and discussions to redefine their own understanding of inclusion and how they can help support and improve access to quality education for all.

INDICATIVE CONFERENCE SCHEDULE

DAY 01

MARCH 06, 2018	
09:00	Context and Agenda Setting
09:30	PLENARY 3 Stories on Inclusive Leadership
10:00	Opening the Circle
11:00	Learning Conversation 1
12:00	Lunch
13:30	Learning Conversation 2
14:30	Learning Conversation 3
15:30	Learning Conversation 4
16:30	Story Weaving
17:00	Evening News

DAY 02

MARCH 07, 2018	
09:00	Morning News
09:30	PLENARY 3 Stories on Practices, Policies and Culture in Inclusive Education
10:00	Learning Conversation 5
11:00	Learning Conversation 6
12:00	Lunch
13:30	Learning Conversation 7
14:30	Learning Conversation 8
15:30	Story Weaving
16:30	Evening News

DAY 03

MARCH 08, 2018	
09:00	Morning News
09:30	Priority Setting and Action Planning
10:30	Story Weaving/Tapestry
11:30	Closing the Circle
12:00	Lunch

TO REGISTER

- 1 Go to <https://seameo-innotech.odoo.com>
- 2 Click on Events and choose 15th SEAMEO INNOTECH International Conference.
- 3 Fill out the registration page and pay the conference fee.

OR

- 1 Fill out the registration form enclosed in this brochure.
- 2 Submit the form and pay the conference fee.

CONFERENCE FEE

EARLY BIRD PHP 10,000/ USD 200
(until December 2017)

REGULAR PHP 12,500/ USD 250

You may choose to pay online via **Paypal** or through **bank deposit**. Details are provided on the registration form.

TAKE PART IN OUR PRE-EVENT CONVERSATIONS.

Share your thoughts, ideas, and stories on issues surrounding inclusive education. Visit our official Facebook page: facebook.com/icinnotech

KEEP UP WITH THE NARRATIVES by using the hashtag **#inclusiveDnarratives** on Facebook, Twitter, and Instagram!



Southeast Asian Ministers of Education Organization
Regional Center for Educational Innovation and Technology
Commonwealth Avenue, Diliman, Quezon City 1101 Philippines

PHONE (+632) 924 7681 to 84
FAX (+632) 921 0224
EMAIL info@seameo-innotech.org
WEBSITE <https://seameo-innotech.odoo.com/>



15TH SEAMEO INNOTECH
INTERNATIONAL CONFERENCE

**THRIVING IN
THE MARGINS**
INCLUSIVE EDUCATION
RE-IMAGINED

MARCH 06-08, 2018
SEAMEO INNOTECH, DILIMAN,
QUEZON CITY, PHILIPPINES



Republic of the Philippines
Department of Education

DepEd MEMORANDUM
No. **153**, s. 2017

12 OCT 2017

SEAMEO INNOTECH 15th INTERNATIONAL CONFERENCE

To: Undersecretaries
Assistant Secretaries
Regional Secretary, DepEd-ARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Division Chiefs and Unit Heads
Public Elementary and Secondary School Heads
All Others Concerned

1. The Southeast Asian Ministers of Education Organization (SEAMEO) INNOTECH will conduct its **15th International Conference** with the theme **Thriving in the Margins-Inclusive Education Re-imagined** from March 6 to 8, 2018 at the SEAMEO INNOTECH, Commonwealth Avenue, Diliman, Quezon City.
2. Since 1986, SEAMEO INNOTECH has convened its Biennial International Conference as a platform for exchanging ideas, networking, and sharing good practices among education stakeholders. This year, the 15th SEAMEO INNOTECH International Conference will give an opportunity for those in the marginalized sectors to be heard by the policy-makers amidst competing interests and concerns.
3. All interested participants are invited to attend this activity.
4. For more information, contact SEAMEO INNOTECH at (02) 924-7681 to 84 or e-mail at conference@seameo-innotech.org.
5. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

Reference:
None

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE
OFFICIALS



PARTICIPANT'S INFORMATION FORM

Course Code: _____

**PROGRAM TITLE
AND SCHEDULE:**

Regional SELM on Excellence in Stakeholder Engagement
Phase 1: February 5-16, 2018; Phase 2: March 1-9, 2018;
Phase 3: April 9-14, 2018

TITLE <small>(i.e. Mr/Ms/Mrs/Dr)</small>	LAST NAME (Family Name)		FIRST NAME (Given Name)		MIDDLE NAME	
POSITION/ DESIGNATION		NICKNAME		NATIONALITY		GENDER <input type="checkbox"/> Male <input type="checkbox"/> Female
BIRTH DATE <small>(mm/dd/yyyy)</small>	AGE	RELIGION	DIETARY RESTRICTION	CIVIL STATUS <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others _____		
INSTITUTION NAME			MOBILE NUMBER		E-MAIL ADDRESS	
INSTITUTION ADDRESS No. and Street _____ _____ Town _____ City/ Province _____ State/ Region _____ Country _____ Postal/ Zip Code: _____ Tel: (____) _____ Fax: (____) _____ Website: _____			COMMUNICATION SKILLS Language Understand Read/Write Speak			COMPUTER LITERACY
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			Have you attended any SEAMEO INNOTECH Program before? <input type="checkbox"/> Yes <input type="checkbox"/> No if YES, what course and when? _____ _____ _____			
EDUCATIONAL ATTAINMENT						
Degree	Specialization		Year Completed		Remarks	
EMPLOYMENT HISTORY (in the last 5 years)						
Position	Institution		City/ Province	From	To	
No. of Yrs. of Experience as SCHOOL HEAD	Number of Yrs. of Experience as TEACHER		Number of TEACHERS being supervised			
RELATED TRAINING PROGRAMS ATTENDED (in the last 3 years)						
Program Title				Program Dates		
CONTACT IN CASE OF EMERGENCY						
Name:			Relationship:			
Address:			Contact/ Mobile Number:			