



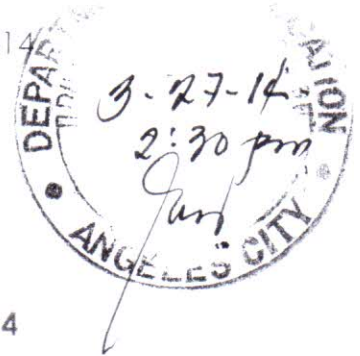
Department of Education
Region III
DIVISION OF CITY SCHOOLS
Angeles City

DepED

Jesus Street, Pulungbulu, Angeles City
Tel. No. (045) 322-5722; 888-0582; 322-4702 / Fax Nos. (045) 887-6099

March 26, 2014

DIVISION MEMORANDUM
No. **20** S. **2014**



IMPLEMENTING DIVISION BRIGADA ESKWELA 2014

TO: Public Schools District Supervisors
Education Program Supervisors
Elementary and Secondary School Heads

1. Pursuant to DepEd Memorandum No. 32, s. 2014 dated March 14, 2014 titled "**IMPLEMENTING BRIGADA ESKWELA 2014**", the Division of Angeles City will conduct this year's Brigada Eskwela also known as National Schools Maintenance Week on **May 19-24, 2014**.

2. For this year, the Brigada Eskwela effort will focus **on making schools disaster-ready, and on developing disaster-resilient school communities**. To ease the schools' vulnerability to both natural and human-made disasters, school heads should take the lead role in planning activities to promote a safe school environment and ensuring the participation of teachers, parents, community members, local authorities, and other concerned stakeholders in this undertaking. In pursuit of this direction, the school heads or other school authorities are expected to reinforce the implementation of **Deped Order No. 83, s.2011 entitled Disaster Preparedness Measures for Schools**.

3. All Adopt-A-School Program (ASP) partners and other organizations which are interested to be involved in the school maintenance program shall coordinate with the office of Undersecretary for Partnerships and External Linkages (OUPEL) through ASP Secretariat, for guidance. Interested groups are advised to accomplish the enclosed **Statement of Interest (SOI) Form** (Enclosure to DepED Memorandum No. 32, s. 2014)) and submit it through e-mail to **brigadaeskwela.deped@gmail.com on or before May 12, 2014**.

4. The Division Office will hold its kick-off ceremony on **May 19, 2014** to launch the first day of Brigada Eskwela.

5. Participants will assemble at the Division Office from **6:30 am to 7:00 am on May 19, 2014**. The motorcade will start at 7:00 am with the route to begin at the Division Office and the final stop will be at **Northville 15 Integrated School** where the Opening Program will be held.

6. The participants in the Brigada Eskwela activities are the following: Schools

7. All Public Schools District Supervisors, PESPA President (Elementary Schools) PSSPA President (Secondary Schools) and the School Head of the Host School (Northville 15 Integrated School) will have a meeting **on May 2, 2014, 9:00 am at the EPS Conference Room** in order to discuss the route and order of the motorcade and other matters pertaining to the Brigada Eskwela launching.

8. In line with the launching of the first day of the Brigada Eskwela is the start of the **selection of nominees for the Regional Search for Brigada Eskwela Best School Implementors (Brigada Eskwela Week Activities) and the Search for the Division Brigada Eskwela Best School Implementors (Brigada Eskwela Plus).**

9. Schedules of the submission of the Brigada Eskwela Reports to the Division Office are as follows:

May 30, 2014:

Launching of the Brigada Eskwela Week Form
BE School Work Plan
BE Daily Accomplishment Report
BE School Form 1 – with Means of Verification (MOV)
BE School Form 1.1
BE School Form 2 – with Means of Verification (MOV)
BE School Form 2.1

June 27, 2014:

Document for the selection of nominees for the Search for the Regional Brigada Eskwela Best School Implementors. All forms/reports mentioned above with Audio Visual Presentation (AVP)

November 3, 2014:

Document for the Search for the Division Brigada Eskwela Plus Best School Implementors. All forms/reports mentioned above plus activities and donations after Brigada Eskwela Week with Audio Visual Presentation (AVP)

10. **All Deped employees** are encouraged to join the Brigada Eskwela activities by offering their skills or providing their in-kind support to public schools near their residence. Interested employees are **given two days** to do volunteer work **on official time**, provided that such is approved by their respective heads of offices.

11. Immediate and wide dissemination of this Memorandum is desired.


LUZ C. ARRIOLA

Schools Division Superintendent 

Republic of the Philippines
Department of Education
Region III
Division of Angeles City



Brigada Eskwela
National Schools Maintenance Week

STATEMENT OF INTEREST

We are interested to be part of Brigada Eskwela 2014

NAME OF COMPANY/AGENCY/ORGANIZATION:	
ADDRESS:	
TELEPHONE NO.:	
CONTACT PERSON:	EMAIL ADDRESS:
NAME OF PUBLIC SCHOOL/S TO BE ASSISTED:	
ADDRESS OF SCHOOL/S:	
FORMS OF INTERVENTION:	
<input type="checkbox"/>	<p>a. Donations in-kind for: (Check two or more items)</p> <p><input type="checkbox"/> replacing and painting the roofs</p> <p><input type="checkbox"/> cementing existing footpaths and drains</p> <p><input type="checkbox"/> repairing leaking water pipes</p> <p><input type="checkbox"/> repairing comfort rooms and wash facilities</p> <p><input type="checkbox"/> rewiring faulty electrical facilities</p> <p><input type="checkbox"/> painting exterior walls of classrooms</p> <p><input type="checkbox"/> repairing or replacing ceiling boards</p> <p><input type="checkbox"/> repairing, refinishing or repainting chairs, desks and furniture</p> <p><input type="checkbox"/> cleaning-up the surrounding areas of the school</p> <p><input type="checkbox"/> replanting seeds in the vegetable garden</p> <p><input type="checkbox"/> replacing school signs</p> <p><input type="checkbox"/> any other types of repairs needed to be done</p> <p>Specific material/donation to be given:</p> <p>_____</p> <p>_____</p>
<input type="checkbox"/>	<p>b. Volunteer man-days/labor support:</p> <p>Nature of volunteer services/Expertise or skills to be rendered _____</p> <p>Time and date/s of availability _____</p>

School _____
School Year _____

[illegible]

Republic of the Philippines
Department of Education
Region III
Division of Angeles City



School _____

School Year _____

BRIGADA ESKWELA
SCHOOL WORK PLAN

(To be accomplished by the School Head)

down all the specific activities that you will be undertaking in relation to the conduct of Brigada Eskwela in your school and fill in the required information. Submit if needed. Once completed, submit a copy to the Adopt-A-School Program coordinator or Brigada Eskwela coordinator of your Division on or before

RA	Activities	Timeline	Person/s Responsible	Materials Needed	Budget
Marketing					
Utilization					
in					
and Evaluation					

Noted by: _____

Head/OIC

Printed Name)

Date Prepared _____

ASP Coordinator/BE Coordinator

**BRIGADA
ESKWELA**

School Year

(To be accomplished by the Program Implementation Committee)

DAY	1	2	3	4	5	6	DATE:

List down all the activities that needs to be undertaken for each day of the Brigada Eskwela week. At the end of each day, please mark the column that corresponds to the status of each activity. Cite reasons for non-composition.

[illegible]

Date Prepared _____

School Head

Republic of the Philippines
Department of Education



BRIGADA ESKWELA
SCHOOL ACCOMPLISHMENT REPORT
(To be accomplished by the School Head)

Division: _____	Region: _____																																												
School: _____	School ID: _____																																												
School Address: _____																																													
(Please check appropriate box)																																													
Level: <input type="checkbox"/> Elementary <input type="checkbox"/> High School	Type of School: <input type="checkbox"/> Central School <input type="checkbox"/> Non-Central School (complete) <input type="checkbox"/> Multigrade <input type="checkbox"/> Primary School / Incomplete <input type="checkbox"/> Integrated School																																												
A. SCOPE OF REPAIR AND MAINTENANCE WORK COMPLETED (Please check appropriate column)																																													
Nature of Improvement																																													
	<table border="1"> <thead> <tr> <th>Repaired</th> <th>Repainted</th> <th>Replaced</th> <th>Other (Brief Description)</th> </tr> </thead> <tbody> <tr> <td>A. Classroom</td> <td></td> <td></td> <td></td> </tr> <tr> <td>1. Roofs</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2. Ceilings</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3. Walls</td> <td></td> <td></td> <td></td> </tr> <tr> <td>4. Windows and Doors</td> <td></td> <td></td> <td></td> </tr> <tr> <td>5. Chairs/Desks, Tables, and Blackboards</td> <td></td> <td></td> <td></td> </tr> <tr> <td>B. Comfort Rooms (Toilets)</td> <td></td> <td></td> <td></td> </tr> <tr> <td>6. Pipes</td> <td></td> <td></td> <td></td> </tr> <tr> <td>7. Toilet Bowls</td> <td></td> <td></td> <td></td> </tr> <tr> <td>8. Urinals</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Repaired	Repainted	Replaced	Other (Brief Description)	A. Classroom				1. Roofs				2. Ceilings				3. Walls				4. Windows and Doors				5. Chairs/Desks, Tables, and Blackboards				B. Comfort Rooms (Toilets)				6. Pipes				7. Toilet Bowls				8. Urinals			
Repaired	Repainted	Replaced	Other (Brief Description)																																										
A. Classroom																																													
1. Roofs																																													
2. Ceilings																																													
3. Walls																																													
4. Windows and Doors																																													
5. Chairs/Desks, Tables, and Blackboards																																													
B. Comfort Rooms (Toilets)																																													
6. Pipes																																													
7. Toilet Bowls																																													
8. Urinals																																													

C. Wash Facilities				
9. Faucets				
10. Lavatory				
11. Water Supply				
D. Others				
12. School Grounds				
13. School Surroundings				
14. School Signages				
15. School Fence				
16. School Garden				

B. DONATIONS/MATERIAL RESOURCES GENERATED (Use separate sheets, if needed)				
Type of Donations	Donor's Name	Estimated Cost		
Learning Environment				
Learning Support				
Technology Support				
Health and Nutrition				
Reading Program				
Training and Development				
Direct Assistance				
Assistive Learning Devices				
	TOTAL COST			

NOTE: Means of Verification (MOV) - BE Form 1.1
 ASPSCH for 01 - 08
 Deed of Donation
 Deed of Acceptance
 Memorandum of Agreement
 Pictures

Region _____ Division of _____

BRIGADA ESKWELA

[illegible]

Approved by:

Principal/School Head/OIC

BRIGADA ESKWELA

NUMBER OF VOLUNTEERS

School Name	Private Sector		Government Agencies/National & Local										Community				Total Number of Volunteers
	NGO (PTA, SGC, Gawad Kalinga, etc.)	Corporation	Congressional Officials and Staff	Provincial Officials	City/Municipal Officials	Barangay Officials	SK Officials	Provincial/City Employees	Firemen/PNP	AFP (PA, Marine, Airforce, etc.)	Barangay Workers	Others (Student/Pupil)	Parents Alumni	Private Individual/Community Member	Religious Organizations / Youth & Adult Organizations		
TOTAL																	

Approved by

Coordinator

Principal/School Head/OIC